



CUMBERLAND COUNTY PLANNING COMMISSION
Regular Meeting
Cumberland County Community Center, Rm. C-8

Meeting Agenda for:
Monday, February 25, 2013, 6:30 P.M.

Action Needed

1. **Call to Order and Welcome of Guests:** Dr. Bill Burger, Planning Commission Chairman..... Bring to Order
2. **Roll Call and Establish Quorum** Quorum
3. **Approval of Agenda** Motion
4. **Public Hearing: 2014-2019 Capital Improvement Program (CIP)**
CIP projects are those projected between fiscal years 2014-2018 of \$10,000 and greater. The Planning Commission reviews items that exceed \$50,000.
 - a. Staff overview
 - b. Public hearing
 - c. Commission discussion & action..... Motion
5. **Review: Comprehensive Plan Update, Future Land Use Map**
The Planning Commission will review the future land use map from the 2006 comp plan and citizen recommendations from October public forums to update the future land use map.
 - a. Staff overview
 - b. Commission discussion..... Discussion
6. **General Citizen Comment**..... Comment
7. **Old Business**..... Discussion
8. **New Business**..... Discussion
 - a. February BoS meeting update
 - b. Photograph for website
9. **General Commissioner Comments** Comment
10. **Adjourn** to regular meeting on February 25, 2013 or as soon after as may be heard..... Motion



Memo

To: Planning Commission
From: Rachel Falkenstein, Planning Director
CC: File
Date: February 19, 2013
Re: **Capital Improvement Program 2013-14 to 2017-18**

Please find attached the spreadsheet and project descriptions for 2014-2018 Capital Improvement Program. The requests shown are for \$50,000 or greater, which is the amount set by the Virginia Code for which the Planning Commission is required to review and provide the Board of Supervisors with a recommendation. The Commission is asked to provide a ranking for each item and may also elect to change the timeframe for funding. The attached spreadsheet reflects the Commission's suggested rankings and amended funding years from the January 28 review.

If you have any questions on any item on the spreadsheet, please contact staff so that we may inquire with the appropriate agency and be prepared to address those questions at the meeting.

Suggested Motion:

Mr. Chairman, because the 2014-2018 Capital Improvement Program is in substantial accordance with the County's Comprehensive Plan and furthers the general purpose and objectives of the Zoning Ordinance, I move that the Planning Commission adopt the attached resolution recommending the Board of Supervisors adopt the 2014-2018 Capital Improvement Program.

Attachments

CIP spreadsheet
CIP project description
Draft resolution



CAPITAL IMPROVEMENTS PROGRAM (CIP)

A CIP (Capital Improvements Program) is a five-year plan that helps guide the construction, acquisition, and financing of capital projects. It identifies the need for a project, the project cost, priority, year the project is started and completed, and payment methods. Capital projects are major non-recurring expenses that have a useful life of more than two years. CIP projects are generally considered inappropriate for the annual operating budget due to their size and unexpected long useful life. Examples of CIP projects are recreation centers, libraries, firefighting equipment, government buildings, and water/wastewater improvements.

A CIP must be based on the Comprehensive Plan and should be limited to 5 years. It should be reviewed every year and a year added on to keep the CIP a five-year plan. Once adopted the CIP does not bind the governing body to carry out any of the projects addressed in the CIP, nor does it appropriate or require the money to be spent. It is a declaration of the intentions of spending public funds and is not legally binding or a guarantee the projects required will be done. It is a tool to help appropriate funds for future budgets.

A minimum cost value of \$50,000 has been set, and a project must meet this minimum to be considered a capital project.

ADVANTAGES OF PREPARING A CIP

Ensure money is spent wisely; anticipate future needs; avoid duplication; eliminate poorly planned projects; encourages cooperation among department; spread financial expenses out more evenly; meet community goals, financial capabilities, and growth; plan early acquisition of land for future projects; increase public support; plan utility improvements; and determine financing techniques.

PARTICIPANTS IN CIP PROCESS

Department Heads – Prepares inventory of capital facilities and identifies needed projects; provides design costs and estimates for projects.

County Administrator – Conducts initial review of CIP requests.

Assistant County Administrator – Prepares financial analysis and recommends ways to finance projects and helps prepare the capital budget.

CIP Committee – Reviews and ranks departmental requests; prepares CIP for review by Planning Commission. (Committee to include County staff members appointed by County Administrator)

Planner – Submits CIP to Planning Commission for review.

Planning Commission – Reviews CIP for conformity with the Comprehensive Plan; prepares final recommended CIP for adoption by the Board of Supervisors.

Board of Supervisors – Adopts and implements the CIP.

10 STEPS TO PREPARING A CIP

1. **Schedule Development.** A schedule of activities is established. This schedule includes deadlines for submitted requests, public hearing and work session dates, and date the plan is to be adopted.
2. **Program Development.** The Assistant County Administrator will work on designing, printing, distributing, and clarifying forms to be used in the CIP process.
3. **Preliminary Planning.** Each department will review their budget status, long-term work programs, and how they relate to the implications of their proposed public improvements to determine which projects are to be submitted for consideration.
4. **Preliminary Reviews.** A preliminary review by the County Administrator is conducted. The County Administrator will provide commentary, and give general priorities and recommendations
5. **Preparation of the Project Request Forms.** The department heads will prepare and submit their project requests, with any supporting information, to the CIP Committee. Full operating costs for the project, including manpower, should be included in the requests. The CIP Committee then prepares the forms for presentation to the Planning Commission.
6. **CIP Committee Review and Recommendation.** The CIP Committee reviews the project information presented to them by department heads. The Committee evaluates the various projects in terms of needs, feasibility, and previous planning. The Committee may hold work sessions to review the information submitted. The Committee reviews the forms in a meeting with the County Administrator, department heads, and other involved individuals. All projects are thoroughly discussed and reasonable alternatives considered. The Committee ranks the projects and decides which ones to include in the CIP and prepares proposal for review by the Planning Commission.
7. **Planning Commission.** The Commission reviews the projects submitted for conformity with the Comprehensive Plan, and evaluates ranking of included projects. The Planning Commission then holds a public hearing on the final draft of the plan, which may be a joint meeting with the Board of Supervisors. The Planning Commission recommends approval of the final draft of the CIP proposals to the Board of Supervisors.

8. **Board Presentation.** The County Administrator and Assistant County Administrator and CIP Committee representative present the final draft of the CIP to the Board of Supervisors.
9. **Board Review.** The Board will thoroughly review the final draft and will hold at least one public hearing on the CIP. The Board may also hold work session to review the plan submitted.
10. **Approval by Board.** The Board approves the final draft of the CIP.
11. **Updates.** The County Administrator monitors the capital budget and notifies the Board when it needs modified. The CIP and budget are to be updated annually. New projects are ranked and previously approved projects are re-evaluated.

JUSTIFICATION CODES

Mandated – project is clearly and specifically required by a federal or state mandate or court ruling.

Remove hazards – makes possible the removal of an obvious or potential hazard to public health or safety.

Maintains existing service – permits an existing standard of service to be maintained where decreases in services would otherwise have been necessary.

Increased efficiency – reduces operating costs.

Increased revenues – makes possible a net gain in revenues available to the County.

Improves existing service – makes possible an expansion or increase of an existing service or improvements in the standard of existing services.

New service – makes possible the provision of a new service.

Convenience – increases convenience of comfort.

Other – (describe)

PRIORITY CODES

- | | |
|----------|---|
| 1 | Required & Urgent. |
| 2 | Highly desirable, affects efficiency and effectiveness. |
| 3 | Desirable. |
| 4 | Marginally beneficial. |
| 5 | Not justified. |

Cumberland County Capital Improvement Program Items > \$50,000
FY 2013-14 to FY 2017-18

Project Description	Ranking	Total Est. Cost	2013-14	2014-15	2015-2016	2016-2017	2017-2018	Expected Sources of Funds	Pages
COUNTY ADMINISTRATION									
NEW Financial server replacement	3	\$ 60,000	60,000					General Fund	64-74
Old Jail / Museum Renovations	2	\$ 780,000					780,000	Grant, donations, in-kind, gen. fund	19-25
Backup/Business Pk Water	3	\$ 920,000	310,000	550,000				General Fund, Grants	26-28
Administration Additional Parking	4	\$ 120,000	75,000	45,000				General Fund	29-31
NEW Fleet update/snow removal	5	\$ 58,237	29,118	29,118				General Fund	32-36
EMERGENCY SERVICES									
Sally Port	3	\$ 135,922	135,922					Grants (RD \$25K) / General Fund	7-12
Sheriff's vehicles	2	\$ 126,859	42,286	42,286	42,286			General Fund	13-15
Randolph Engine 42 Payment	2	\$ 59,100	11,820	11,820	11,820	11,820	11,820	General Fund	55-57
Randolph 3,000 Gal. Tanker Purchase	2	\$ 337,000	50,000	50,000	50,000	50,000	50,000	General Fund / Grants	58-60
CVVRS Ambulance Replacement	2	\$ 200,000	10,000	40,000				General Fund(\$50k)/Grants(\$250k)	16-18
PUBLIC LIBRARY									
New building	3	\$ 1,184,500			215,000	115,500	854,000	General Fund / Grants / Financing	61-63
SCHOOL PROJECTS									
Elementary Tile Floor	1	\$ 200,000	200,000					General Fund	43-45
Track Resurfacing	4	\$ 535,000	535,000					General Fund	37-39
NEW Elementary HVAC	2	\$ 1,500,000	1,500,000					General Fund	49-51
HS/MS - Old Pod Maintenance	4	\$ 56,000	56,000					General Fund	40-42
Elementary Roof, Gutters, Bus Shop Roof	1	\$ 497,000	100,000	100,000	297,000			General Fund	52-54
Football Grandstands	1	\$ 120,000	120,000					General Fund	46-48
TOTAL			\$3,235,146	\$ 868,224	\$ 616,106	\$ 177,320	\$1,695,820		

Ranking: (1) Required & Urgent, (2) Highly desirable, (3) Desirable, (4) Marginally beneficial, (5) Not justified

CAPITAL PROJECT REQUEST

Department/Agency Sheriffs Dept

Mailing Address Po Box 71 Cumberland

Telephone 492-4120

E-mail address _____

Name of Project: Courthouse Sally Port

<u>Evaluation/Ranking of Project by Department/Agency:</u>	<u>County</u>	<u>Use Only</u>
Criterion: Mandated <u>0</u> x 4 (weight) =	<u>0</u>	<u>0</u>
2 Required within 2 years		
1 Required after 2 years		
0 Not required		
Criterion: Removes Hazards <u>2</u> x 4 (weight) =	<u>8</u>	<u>8</u>
2 Addresses a major hazard		
1 Addresses a minor hazard		
0 Addresses no hazard		
Criterion: Increased Revenues <u>0</u> x 3 (weight) =	<u>0</u>	<u>0</u>
3 By more than 10%		
2 By 5% to 10%		
1 By less than 5%		
0 No increase		
Criterion: Increased Efficiency <u>1</u> x 3 (weight) =	<u>3</u>	<u>30</u>
Reduces operating budget:		
3 By more than 10%		
2 By 5% to 10%		
1 By less than 5%		
0 No increase		
Criterion: Effect on Services <u>2</u> x 1 (weight) =	<u>2</u>	<u>2</u>
3 Maintains existing services		
2 Provides a new service		
1 Improves existing services		
0 No effect		

Criterion: Benefit to Citizens 3 x 2 (weight) =

- 3 Directly benefits 100 or more
- 2 Directly benefits 25 to 99
- 1 Directly benefits less than 25
- 0 No benefit

6

6

Criterion: Promotes Economic Development 1 x 3 (weight) =

- 3 Creates 50 or more jobs
- 2 Creates 10 to 50 jobs
- 1 Creates less than 10 jobs
- 0 No effect

3

0

Criterion: Department Priority 2 x 1 (weight) =

- 3 Urgent
- 2 Necessary
- 1 Desirable

2

2

Criterion: Project's Readiness to Proceed 3 x 2 (weight) =

- 3 Within 1 year
- 2 Within 2 years
- 1 More than 2 years

6

6

TOTAL POINTS

30

24

Description of Project: _____

Cost of Project:

Planning/Engineering/Legal \$ _____

Acquisition \$ _____

Construction \$ _____

Equipment/Furniture \$ _____

TOTAL \$ _____

Source of Estimates: _____

Impact on future operating costs: _____

Any additional personnel requirements? No

Proposed financing for the project (grants, leasing, agency funds, county funds, etc.)

Can the project be phased in over more than one year? Estimate amount of money needed over the next five years. (Example: year 1 – land acquisition; year 2 – engineering & planning; year 3 construction; OR lease payments over 2 or more years).

	<u>Use of Funds</u>	<u>Indicate source and amount of each</u>
Year 1 \$ _____	_____	(grant/agency funds/county funds) _____
Year 2 \$ _____	_____	(grant/agency funds/county funds) _____
Year 3 \$ _____	_____	(grant/agency funds/county funds) _____
Year 4 \$ _____	_____	(grant/agency funds/county funds) _____
Year 5 \$ _____	_____	(grant/agency funds/county funds) _____

Date: _____ Submitted by _____

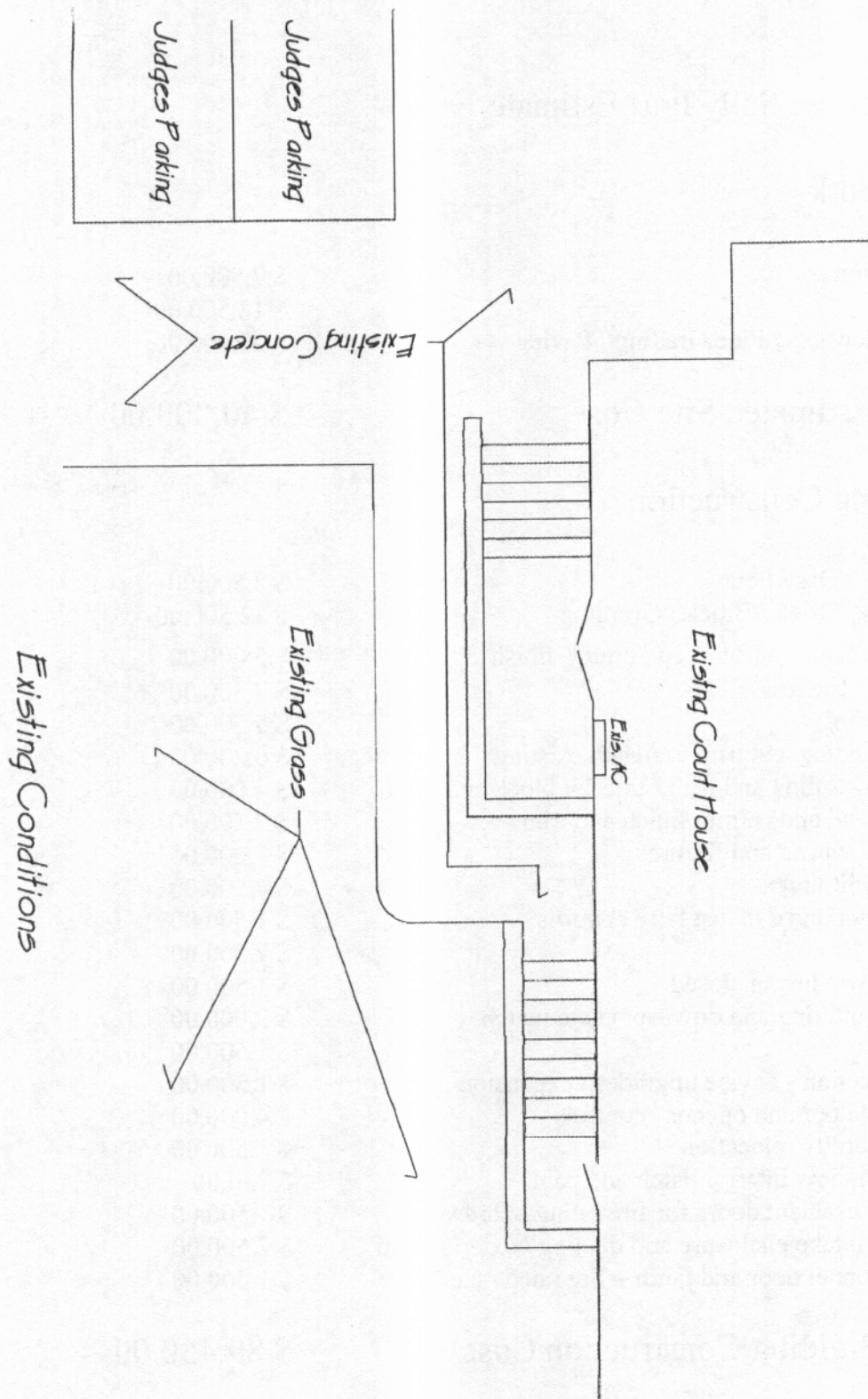
Courthouse Sally Port Estimate

Site Work

Demolition	\$ 7,500.00
Grading	\$ 12,500.00
New Sidewalks / Fine Grading / Paving	\$ 20,000.00
Total Estimated Site Cost	\$ 40,000.00

Building Construction

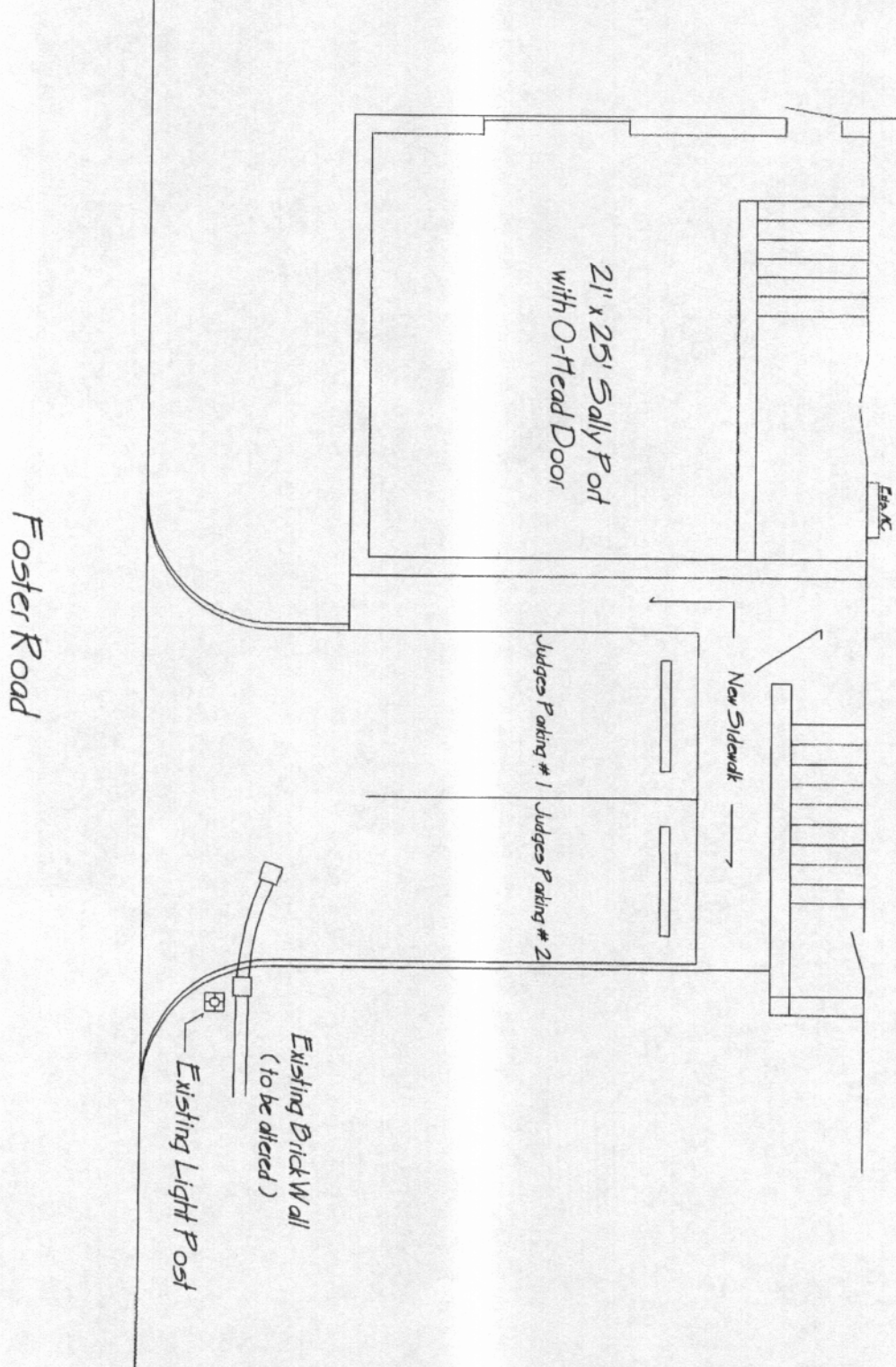
Footings – Dig / Pour	\$ 2,500.00
Masonry – Brick / Block / Grouting	\$ 12,500.00
Concrete floor / apron prep./ pour / finish	\$ 5,000.00
Framing / trusses	\$ 7,500.00
Slate roofing	\$ 9,500.00
Exterior siding and trim to match existing	\$ 6,200.00
Painting – Siding and trim / interior block and floor	\$ 4,000.00
Interior wall and ceiling finish and trim	\$ 2,500.00
Electrical wiring and fixtures	\$ 7,000.00
HVAC split unit	\$ 4,500.00
CO2 sensor and exhaust fan / controls	\$ 1,500.00
Security	\$ 7,500.00
Existing window enclosed	\$ 1,500.00
Copper guttering and downspouts to match	\$ 3,000.00
Insulation	\$ 1,500.00
Fire protection - device upgrades / expansion	\$ 1,500.00
Overhead door and opener / controls	\$ 4,000.00
Existing utility relocation	\$ 1,500.00
Judges window interior patch and paint	\$ 750.00
Replace basement doors for fire rating / hardware	\$ 1,500.00
Fresh air intake enclosure and ducting / exterior trim	\$ 2,500.00
One personnel door and jamb – fire rated / hardware	\$ 1,500.00
Total Building Construction Cost	\$ 89,450.00
Sub-Total Estimated Project Cost	\$ 129,450.00
Miscellaneous / Contingencies @ 5 %	\$ 6,472.50
Total Estimated Project Cost	\$ 135,922.50



Existing Court House

NOTES:

- 1) All existing stairs, stairwells, stoops, and entrances to remain.
- 2) Existing brick pier to be relocated to cap off wall.
- 3) Existing concrete, curbing, and asphalt to be altered to suit new structure.



CAPITAL PROJECT REQUEST

Department/Agency Sheriff's Dept.
Mailing Address P.O. Box 13, Cumberland, VA 23046
Telephone 804-492-4120
E-mail address _____
Name of Project: Vehicles

<u>Evaluation/Ranking of Project by Department/Agency:</u>	<u>County</u>	<u>Use Only</u>
Criterion: Mandated _____ x 4 (weight) =	<u>0</u>	<u>0</u>
2 Required within 2 years		
1 Required after 2 years		
0 Not required		
Criterion: Removes Hazards _____ x 4 (weight) =	<u>2</u>	<u>8</u>
2 Addresses a major hazard		
1 Addresses a minor hazard		
0 Addresses no hazard		
Criterion: Increased Revenues _____ x 3 (weight) =	<u>0</u>	<u>0</u>
3 By more than 10%		
2 By 5% to 10%		
1 By less than 5%		
0 No increase		
Criterion: Increased Efficiency _____ x 3 (weight) =	<u>3</u>	<u>9</u>
Reduces operating budget:		
3 By more than 10%		
2 By 5% to 10%		
1 By less than 5%		
0 No increase		
Criterion: Effect on Services _____ x 1 (weight) =	<u>3</u>	<u>3</u>
3 Maintains existing services		
2 Provides a new service		
1 Improves existing services		
0 No effect		

Criterion: Benefit to Citizens _____ x 2 (weight) = 3 6
 3 Directly benefits 100 or more
 2 Directly benefits 25 to 99
 1 Directly benefits less than 25
 0 No benefit

Criterion: Promotes Economic Development _____ x 3 (weight) = 0 0
 3 Creates 50 or more jobs
 2 Creates 10 to 50 jobs
 1 Creates less than 10 jobs
 0 No effect

Criterion: Department Priority _____ x 1 (weight) = 3 3
 3 Urgent
 2 Necessary
 1 Desirable

Criterion: Project's Readiness to Proceed _____ x 2 (weight) = 3 6
 3 Within 1 year
 2 Within 2 years
 1 More than 2 years

TOTAL POINTS _____ 35

Description of Project: Vehicles Needed, High Mileage, High
MAINTENANCE and officer Safety

Cost of Project:

Planning/Engineering/Legal \$ _____

Acquisition \$ _____

Construction \$ _____

Equipment/Furniture \$ _____

TOTAL \$ _____

Source of Estimates: State Contract

Impact on future operating costs: _____

Any additional personnel requirements? No

Proposed financing for the project (grants, leasing, agency funds, county funds, etc.)

County Funds

Can the project be phased in over more than one year? Estimate amount of money needed over the next five years. (Example: year 1 – land acquisition; year 2 – engineering & planning; year 3 construction; OR lease payments over 2 or more years).

Fully Equipped
3-Vehicles

Use of Funds

Indicate source and amount of each

Year 1 \$ 129,859

(grant/agency funds/county funds) County Funds

Year 2 \$ _____

(grant/agency funds/county funds) _____

Year 3 \$ _____

(grant/agency funds/county funds) _____

Year 4 \$ _____

(grant/agency funds/county funds) _____

Year 5 \$ _____

(grant/agency funds/county funds) _____

Date: 11-2-12

Submitted by 

CAPITAL PROJECT REQUEST

Department/Agency CARTERSVILLE VOL. RESCUE SQUAD, INC.

Mailing Address P.O. Box 15, CARTERSVILLE, VA. 23027

Telephone (804) 375-3399

E-mail address CVVRS5@gmail.com

Name of Project: AMBULANCE REPLACEMENT

Evaluation/Ranking of Project by Department/Agency:

**County
Use Only**

Criterion: Mandated 2 x 4 (weight) =

2 Required within 2 years

1 Required after 2 years

0 Not required

8

8

Criterion: Removes Hazards 2 x 4 (weight) =

2 Addresses a major hazard

1 Addresses a minor hazard

0 Addresses no hazard

8

0

Criterion: Increased Revenues 0 x 3 (weight) =

3 By more than 10%

2 By 5% to 10%

1 By less than 5%

0 No increase

0

0

Criterion: Increased Efficiency 1 x 3 (weight) =

Reduces operating budget:

3 By more than 10%

2 By 5% to 10%

1 By less than 5%

0 No increase

3

3

Criterion: Effect on Services 3 x 1 (weight) =

3 Maintains existing services

2 Provides a new service

1 Improves existing services

0 No effect

3

0

Criterion: Benefit to Citizens 3 x 2 (weight) = 6 0
 3 Directly benefits 100 or more
 2 Directly benefits 25 to 99
 1 Directly benefits less than 25
 0 No benefit

Criterion: Promotes Economic Development 0 x 3 (weight) = 0 0
 3 Creates 50 or more jobs
 2 Creates 10 to 50 jobs
 1 Creates less than 10 jobs
 0 No effect

Criterion: Department Priority 2 x 1 (weight) = 2 1
 3 Urgent
 2 Necessary
 1 Desirable

Criterion: Project's Readiness to Proceed _____ x 2 (weight) = 4 4
 3 Within 1 year
 2 Within 2 years
 1 More than 2 years

TOTAL POINTS 34 16

Description of Project: CVVRS PROPOSES TO REPLACE ITS 1997 FORD AMBULANCE (MILEAGE = 111,516) WITH A NEW, SAFER, MORE FUEL EFFICIENT MODEL. A NEW AMBULANCE WOULD BE BUILT ON A ONE-PIECE CHASSIS (AS OPPOSED TO CURRENT TWO-PIECE CHASSIS) AND INCLUDE ROLLOVER AIR BAGS.

Cost of Project:

Planning/Engineering/Legal	\$ _____
Acquisition	\$ <u>200,000⁰⁰</u>
Construction	\$ _____
Equipment/Furniture	\$ _____
TOTAL	\$ <u>200,000⁰⁰</u>

Source of Estimates: FESCO

Impact on future operating costs: PURCHASE WOULD REDUCE COST OF DIESEL FUEL AND ELIMINATE EXPENSIVE REPAIR BILLS

Any additional personnel requirements? NO

Proposed financing for the project (grants, leasing, agency funds, county funds, etc.)
IN 2011, CVRS SUBMITTED A FEMA GRANT APPLICATION FOR AMBULANCE REPLACEMENT WITH A FEDERAL RATE SHARING PERCENTAGE OF 95/5. IF NOT FUNDED WE WILL APPLY FOR A RSAF GRANT WITH RATE SHARING OF 80/20.

Can the project be phased in over more than one year? Estimate amount of money needed over the next five years. (Example: year 1 – land acquisition; year 2 – engineering & planning; year 3 construction; OR lease payments over 2 or more years).

	<u>Use of Funds</u>	<u>Indicate source and amount of each</u>
Year 1 \$	<u>10,000 ACQUISITION</u>	(grant/agency funds/county funds) <u>FEMA (95%)</u>
Year 2 \$	<u>40,000 ACQUISITION</u>	(grant/agency funds/county funds) <u>RSAF (80%)</u>
Year 3 \$	_____	(grant/agency funds/county funds) _____
Year 4 \$	_____	(grant/agency funds/county funds) _____
Year 5 \$	_____	(grant/agency funds/county funds) _____

Date: OCT 24, 2012 Submitted by Bernard J. Becker,
PRES. CVRS

CIP Request Form FY 2013-14

PLEASE NOTE: CVRS IS REQUESTING \$10,000⁰⁰ IN THE 2013-14 FY. AND \$40,000⁰⁰ IN THE 2014-15 FY ONLY IF FEMA DENIES OUR 2011 GRANT APPLICATION

CAPITAL PROJECT REQUEST

Department/Agency Cumberland County Economic Development & Maintenance

Mailing Address 1 Courthouse Circle, Cumberland, VA 23040

Telephone 804-492-9175

E-mail address gbaka@cumberlandcounty.virginia.gov

Name of Project: Renovate Old Jail into a Tourism/Visitor Center

Evaluation/Ranking of Project by Department/Agency:

**County
Use Only**

Criterion: Mandated _____ x 4 (weight) = _____

2 Required within 2 years

1 Required after 2 years

0 Not required

0

Criterion: Removes Hazards _____ x 4 (weight) = _____

2 Addresses a major hazard

1 Addresses a minor hazard

0 Addresses no hazard

4

Criterion: Increased Revenues _____ x 3 (weight) = _____

3 By more than 10%

2 By 5% to 10%

1 By less than 5%

0 No increase

0

Criterion: Increased Efficiency _____ x 3 (weight) = _____

Reduces operating budget:

3 By more than 10%

2 By 5% to 10%

1 By less than 5%

0 No increase

0

Criterion: Effect on Services _____ x 1 (weight) = _____

3 Maintains existing services

2 Provides a new service

1 Improves existing services

0 No effect

0

Criterion: Benefit to Citizens _____ x 2 (weight) =	_____	<u>0</u>
3 Directly benefits 100 or more		
2 Directly benefits 25 to 99		
1 Directly benefits less than 25		
0 No benefit		
Criterion: Promotes Economic Development _____ x 3 (weight) =	_____	<u>0</u>
3 Creates 50 or more jobs		
2 Creates 10 to 50 jobs		
1 Creates less than 10 jobs		
0 No effect		
Criterion: Department Priority _____ x 1 (weight) =	_____	<u>1</u>
3 Urgent		
2 Necessary		
1 Desirable		
Criterion: Project's Readiness to Proceed _____ x 2 (weight) =	_____	<u>2</u>
3 Within 1 year		
2 Within 2 years		
1 More than 2 years		
TOTAL POINTS	_____	<u>7</u>

Description of Project: Convert the Old Jail to an ~2,980 sf Visitor Center/ Museum". The Old Jail, located at the corner of Route 60 and Foster Road, is in need of a full restoration. However, adequate funding is not available for the full restoration of Phase I (Exterior) and Phase II (Interior) work.

This Museum and Visitor Center would promote the value of visiting the County's historical sites to pursue greater tourism dollars and revenues for our community. The Virginia Tourism Corporation estimates that \$4.74M was spent in total tourism dollars county-wide in 2010 bolstered by the dollars spent by the approximately 80,000 annual visitors to the Bear Creek Lake State Park and Cumberland State Forest, not to mention additional visitors to High Bridge Trail – the County's second state park.

Phase I of this project is considered to be all of the exterior building renovations and is included in this current year's [FY11-12] CIP budget. Phase II of the Old Jail conversion, would include the following tasks for an interior fit-up: Interior Demolition, Concrete, Carpentry, "Doors, Windows, & Hardware", Drywall & Plaster, Finishes, Fixed Equipment, Wheelchair Lift, HVAC, Plumbing, Electrical, and related miscellaneous items.

In 2009, the County's Architect (Arthur Sisca, Inc.) estimated these costs:

Phase I (Exterior) costs at	\$ 162,800
Phase II (Interior) costs at	+ \$ 371,170
Total Costs	\$ 553,970

However, Phase I was put out to bid by the County in 2009 and only two bids were received. The lowest bid was \$261,873 – nearly \$100k more than the Architect's estimate. No action was taken. [Note: about \$35,000 of that bid was intended for the abatement work, which is now covered in a separate CIP request.]

By mid-2011, this was the approximate status of the remaining grant funds:

Original TEA-21 grant award	\$ 613,000
Funds spent on TEA-21 projects	- \$ 267,360
Remaining balance	\$ 345,640

So, with only \$345k+ remaining, there is clearly not enough revenue to cover the costs of a project that was estimated by the Engineer to be \$553k+ (and could cost an add'l \$100k – 250k if both Phase I and Phase II estimates are way too low). Secondly, a VDOT TEA-21 project is an 80/20 program that requires a local match. No local forces can be used unless the total value of the work to be done by local forces would be at least 30% of the total cost of construction. According to the County Maintenance Director, there is not enough work that the County staff can do or is qualified to do in order to meet that high of a threshold.

Therefore, the remaining option is to request CIP funding in a future year to cover the 20% match AND to also seek additional VDOT TEA-21 funding (~\$400,000) to cover the large shortfall.

Cost of Project:

Planning/Engineering/Legal	\$ _____
Acquisition	\$ _____
Construction	\$ 750,000 _____
Equipment/Furniture	\$ 30,000 _____
TOTAL	\$ 780,000 _____

Source of Estimates: Arthur Sisca, Inc. Architects and County (Admin. & Maintenance) staff

Impact on future operating costs: Slightly greater operating costs for HVAC use and maintenance.

Any additional personnel requirements? _____

No additional impact on operating costs if volunteers or existing staff could be used to staff the facility.

Proposed financing for the project (grants, leasing, agency funds, county funds, etc.)

An in-kind donation of staff time would count or not count against local forces. A \$25,000 private donation (pledged for an elevator for this museum) is available. This would result in approximately _____ in funding needed from capital improvement funding.

Can the project be phased in over more than one year? Estimate amount of money needed over the next five years. (Example: year 1 – land acquisition; year 2 – engineering & planning; year 3 construction; OR lease payments over 2 or more years).

Use of Funds

Indicate source and amount of each

Year 1 _____ (grant/agency funds/county funds) _____
Year 2 \$ _____ (grant/agency funds/county funds) _____
Year 3 \$ _____ (grant/agency funds/county funds) _____
Year 4 \$ _____ (grant/agency funds/county funds) _____
Year 5 \$ 780,000 construction/equipment (grant/agency funds/county funds) VDOT TEA-21, County,
and a \$25,000 private donation pledged for elevator

Date: 10/26/12 Submitted by Greg Bako

Cost Estimate For: Exterior Restoration Cumberland County Old Jail Museum Visitor's Center Phase 1

This estimate was compiled using current proposals, actual cost estimates, and adjusted estimated costs from Arthur Sisca's, construction cost consultant for Glave' & Holmes, pre-bid estimate dated September 17, 2009. While some costs in the pre-bid estimate were quite low, others were in line with anticipated proposals. The largest portion of the county's savings will come from the General conditions (20 %) and General Contractor overhead and profit (30%). Sisca's total for these items was \$ 58,440.00. While all of this total cost savings may not be realized due to sub-contractor overhead and profit, I feel we can save a substantial amount. Another avenue for saving on the original estimate is for the county staff to undertake a portion of the project itself. The majority of the work that should be performed by county staff is in the site work portion. Through discussion with the VDOT representative we have been informed that inmate labor is not allowed on federally funded projects. This raised the cost substantially in the demolition phase that we could have otherwise saved through simple oversight of the inmates.

DEMOLITION

Contractor Estimate	\$ 70,143.00
Items removed for county staff completion	<u>\$- 6,931.00</u>
Total	\$ 63,212.00

HAZARDOUS MATERIALS ABATEMENT

Contractor Estimate	\$ 38,568.00
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Includes:

Lead Base Paint Removal
Asbestos Removal
Bat Guano Removal
Ozone Treatment for Odor

Add for clean, re-point exterior walls	\$ 10,000.00
Add for remove, refurbish, replace window sashes	\$ 10,500.00
Add for exterior paint and trim repair	\$ 1,300.00

SITE WORK

County Portion

Erosion Control
Remove old sidewalks
Excavate at foundation
4" Foundation Drains
Stone fill and backfill
Excavate to curb
Sanitary 4" Drain
Sanitary Clean-out
Regrade site on the South side
Connect downspouts to drain
Install splash blocks
Install new concrete walks
Clean-up and finish grade

Total \$ 4,300.00

Sisca's Estimate \$ 13,480.00

Total cost savings estimate \$ 9,180.00

Site work by others

Excavate and Waterproof foundation \$ 4,680.00

Total Site work \$ 8,980.00

EXTERIOR REPAIRS

Sisca's Estimate \$ 35,780.00

Adjust for window cost included earlier \$ - 4,200.00

\$ 31,580.00

Adjust for other site work included earlier \$ - 3,000.00

\$ 28,580.00

Adjust for gutter price increase \$ + 680.00

\$ 29,260.00

	\$ 29,260.00
Adjust for county staff repair on porches	<u>\$ - 3,000.00</u>
 Total Cost Estimate for Exterior Repairs	 \$ 26,260.00
 Difference in original Hazmat bid of \$ 31,425.00	
And current bid of	<u>\$ 38,568.00</u>
	\$ 7,143.00
 Minus 5% increase for 24 months	 <u>\$ - 1,571.00</u>
 Total Potential savings through competitive bidding	 \$ - 5,571.00
 Total of Phase 1 Categories	 <u>\$ 153,249.00</u>

With the county's match in funds I have estimated that the total time contributed by county staff throughout Phase 1 with actual construction and supervision and oversight will be 500 hours.

This estimate is for specific items in the Phase 1 section of the Museum restoration project manuals and drawings and was compiled by county staff using available project information from Draper Aden, Glave' & Holmes, and Arthur Sisca. Due to this project being a historical preservation and having federal funding, I would strongly recommend that the Board seek outside guidance from an architect, Engineer, or Professional Consultant that is familiar with the Secretary of the Interior's Standards for the Treatment of Historical Properties and compliance with the requirements of the Virginia Department of Historical Resources guidelines. These fees and other requirements associated with possible changes / additions for compliance have not been included in the proposed cost.

N. Stuart Harris

Director of Maintenance
Cumberland County
C.C. Public Schools

CAPITAL PROJECT REQUEST

Department/Agency _____ Dept. of Public Utilities & Dept. of Economic Development _____

Mailing Address _____ PO Box 110 Cumberland, VA 23040 _____

Telephone _____ 804.492.9267 or 9175 _____

E-mail address _____ gthompson@cumberlandcounty.virginia.gov _____
 _____ gbaka@cumberlandcounty.virginia.gov _____

Name of Project: _____ Study for 2nd Operational Well/Water Supply Source, construct new production well, install waterline to Industrial Park

<u>Evaluation/Ranking of Project by Department/Agency:</u>		<u>County Use Only</u>
Criterion: Mandated _____ x 4 (weight) =	_____	<u>8</u>
2 Required within 2 years		
1 Required after 2 years		
0 Not required		
Criterion: Removes Hazards _____ x 4 (weight) =	_____	<u>8</u>
2 Addresses a major hazard		
1 Addresses a minor hazard		
0 Addresses no hazard		
Criterion: Increased Revenues _____ x 3 (weight) =	_____	<u>0</u>
3 By more than 10%		
2 By 5% to 10%		
1 By less than 5%		
0 No increase		
Criterion: Increased Efficiency _____ x 3 (weight) =	_____	<u>9</u>
Reduces operating budget:		
3 By more than 10%		
2 By 5% to 10%		
1 By less than 5%		
0 No increase		
Criterion: Effect on Services _____ x 1 (weight) =	_____	<u>3</u>
3 Maintains existing services		
2 Provides a new service		
1 Improves existing services		
0 No effect		

Criterion: Benefit to Citizens _____ x 2 (weight) =	_____	<u>6</u>
3 Directly benefits 100 or more		
2 Directly benefits 25 to 99		
1 Directly benefits less than 25		
0 No benefit		

Criterion: Promotes Economic Development _____ x 3 (weight) =	_____	<u>3</u>
3 Creates 50 or more jobs		
2 Creates 10 to 50 jobs		
1 Creates less than 10 jobs		
0 No effect		

Criterion: Department Priority _____ x 1 (weight) =	_____	<u>3</u>
3 Urgent		
2 Necessary		
1 Desirable		

Criterion: Project's Readiness to Proceed _____ x 2 (weight) =	_____	<u>6</u>
3 Within 1 year		
2 Within 2 years		
1 More than 2 years		

TOTAL POINTS	_____	<u>46</u>
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Description of Project: Study for a 2nd Operational Well/ Water Supply Source, construct new production well, install waterline to Industrial Park

This project would have 3 parts: A) provide a safe and reliable water source to the Cumberland County Industrial Park and Poor House Rd corridor; B) provide a back-up well supply for the entire Courthouse water system (including future expansion to the business park); and C) construction of additional water system to serve Poor House Rd corridor back to the Industrial Park.

A. The first step is to proceed with the Water Supply Study that will determine how public water can be provided to the County's Industrial Park. The Cumberland County IDA previously received a grant for this task that is now ready to go forward. At their September 2012 the IDA voted to proceed with work related to this water supply study. The County has been trying to attract businesses that do not need public water to the Industrial Park, but providing public water one day to the Industrial Park will remove an unnecessary barrier to industrial development in the Park. This step includes: 1) engineering for the test well; 2) test well drilling; 3) engineering for production well, and 4) production well completion. Footnote: The Health Dept is requiring that the County install a 2nd operational well to serve our *existing* customers before we add new customers.

B. The next step would be to construct a 2nd Operational Well for the Courthouse Water system. The backup well would be adequately-sized to accommodate the Courthouse Water System (along Rt. 60 from the Community Center to Rt.13 – and then the extension on Poor House Rd to the Industrial Park). This step includes: 1) engineering/PER/design for well house/treatment and 2) construction of a well house/treatment.

C. The final step would be for the actual waterline construction. This step includes: 1) engineering/PER/design for the waterline (12" for 0.8 miles); and 2) construction of the waterline (12" for 0.8 miles).

Cost of Project:

Planning/Engineering/Legal (water supply study = ~\$60k) (Eng. for well house = \$50k) (Eng. for waterline = ~\$50k)	\$__160,000__
Acquisition	\$__
Construction (well house/treatment = ~\$260k) (0.8 mi waterline = ~\$500k)	\$__760,000__
Equipment/Furniture	\$__
TOTAL	\$__920,000__

Source of Estimates: __Dewberry, Public Utilities Dept. data sheet__

Impact on future operating costs: Initially the operating costs will increase but will soon be offset by revenue from customers on the extension of the water line.

Any additional personnel requirements? __no__

Proposed financing for the project (grants, leasing, agency funds, county funds, etc.)

__grants and county funds__

Can the project be phased in over more than one year? Estimate amount of money needed over the next five years. (Example: year 1 – land acquisition; year 2 – engineering & planning; year 3 construction; OR lease payments over 2 or more years).

	<u>Use of Funds</u>	<u>Indicate source and amount of each</u>
(now) 2012-2013_(\$60,000)__	water supply study	(grant/agency funds/county funds) __grant__
Year 1 \$ __\$310,000__	Engineering & Construct well house	(grant/agency funds/county funds) __county funds__
Year 2 \$ __\$550,000__	Engineering & Construct waterline	(grant/agency funds/county funds) __grants_(maybe USDA)
Year 3 \$ __	__	(grant/agency funds/county funds) __
Year 4 \$ __	__	(grant/agency funds/county funds) __
Year 5 \$ __	__	(grant/agency funds/county funds) __

CAPITAL PROJECT REQUEST

Department/Agency Maintenance / General Properties

Mailing Address P.O. Box 110 Cumberland, VA 23040

Telephone 804-492-3281

E-mail address nharris@cumberlandcounty.virginia.gov

Name of Project: Administration Additional Parking

<u>Evaluation/Ranking of Project by Department/Agency:</u>	<u>County Use Only</u>	
<p>Criterion: Mandated <u> 0 </u> x 4 (weight) =</p> <p>2 Required within 2 years</p> <p>1 Required after 2 years</p> <p>0 Not required</p>	<u> 0 </u>	<u> 0 </u>
<p>Criterion: Removes Hazards <u> 1.5 </u> x 4 (weight) =</p> <p>2 Addresses a major hazard</p> <p>1 Addresses a minor hazard</p> <p>0 Addresses no hazard</p>	<u> 6 </u>	<u> 6 </u>
<p>Criterion: Increased Revenues <u> 0 </u> x 3 (weight) =</p> <p>3 By more than 10%</p> <p>2 By 5% to 10%</p> <p>1 By less than 5%</p> <p>0 No increase</p>	<u> 0 </u>	<u> 0 </u>
<p>Criterion: Increased Efficiency <u> 0 </u> x 3 (weight) =</p> <p>Reduces operating budget:</p> <p>3 By more than 10%</p> <p>2 By 5% to 10%</p> <p>1 By less than 5%</p> <p>0 No increase</p>	<u> 0 </u>	<u> 0 </u>
<p>Criterion: Effect on Services <u> 2 </u> x 1 (weight) =</p> <p>3 Maintains existing services</p> <p>2 Provides a new service</p> <p>1 Improves existing services</p> <p>0 No effect</p>	<u> 2 </u>	<u> 2 </u>
<p>Criterion: Benefit to Citizens <u> 2 </u> x 2 (weight) =</p>	<u> 4 </u>	<u> 4 </u>

- 3 Directly benefits 100 or more
- 2 Directly benefits 25 to 99
- 1 Directly benefits less than 25
- 0 No benefit

Criterion: Promotes Economic Development 0 x 3 (weight) = 0 0

- 3 Creates 50 or more jobs
- 2 Creates 10 to 50 jobs
- 1 Creates less than 10 jobs
- 0 No effect

Criterion: Department Priority 1 x 1 (weight) = 1 1

- 3 Urgent
- 2 Necessary
- 1 Desirable

Criterion: Project's Readiness to Proceed 3 x 2 (weight) = 6 6

- 3 Within 1 year
- 2 Within 2 years
- 1 More than 2 years

TOTAL POINTS 19 19

Description of Project: This project consists of constructing a parking lot beside Baber's law office. These plans were drawn when the Courthouse renovations were done, a drop inlet drain was installed, and no progress has happened since. On court dates, Board meetings, and other busy times(tax season) there is not adequate parking and citizens have to park in the grass, illegally in the handicapped spaces, or block Mrs. Ingles' driveway. These new parking spaces will alleviate the need for people to cross busy roadways or park illegally.

Cost of Project:

Planning/Engineering/Legal	\$ _____
Acquisition	\$ _____
Construction	\$ 120,000.00
Equipment/Furniture	\$ _____
TOTAL	\$ 120,000.00

Source of Estimates: Contractor prices from 2011 + small increase

Impact on future operating costs: Slight increase for maintenance and snow removal.

Any additional personnel requirements? Sub-Contracted

Proposed financing for the project (grants, leasing, agency funds, county funds, etc.)

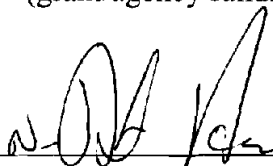
County Funds

Can the project be phased in over more than one year? Estimate amount of money needed over the next five years. (Example: year 1 – land acquisition; year 2 – engineering & planning; year 3 construction; OR lease payments over 2 or more years).

	<u>Use of Funds</u>	<u>Indicate source and amount of each</u>
Year 1 \$ 75,000.00	Grading / Curb And Gutter	(grant/agency funds/county funds) County Funds
Year 2 \$ 45,000.00	Paving	(grant/agency funds/county funds) County Funds
Year 3 \$ _____	_____	(grant/agency funds/county funds)_____
Year 4 \$ _____	_____	(grant/agency funds/county funds)_____
Year 5 \$ _____	_____	(grant/agency funds/county funds)_____

Date: October 24, 2012

Submitted by



CAPITAL PROJECT REQUEST

Department/Agency Maintenance / General Properties

Mailing Address P.O. Box 110 Cumberland, VA 23040

Telephone 804-492-3281

E-mail address nharris@cumberlandcounty.virginia.gov

Name of Project: FLEET UPDATING / SNOW REMOVAL UPGRADE

<u>Evaluation/Ranking of Project by Department/Agency:</u>	<u>County Use Only</u>	
Criterion: Mandated ___0___ x 4 (weight) =	___0___	___0___
2 Required within 2 years		
1 Required after 2 years		
0 Not required		
Criterion: Removes Hazards ___1___ x 4 (weight) =	___4___	___4___
2 Addresses a major hazard		
1 Addresses a minor hazard		
0 Addresses no hazard		
Criterion: Increased Revenues ___0___ x 3 (weight) =	___0___	___0___
3 By more than 10%		
2 By 5% to 10%		
1 By less than 5%		
0 No increase		
Criterion: Increased Efficiency ___1___ x 3 (weight) =	___3___	___3___
Reduces operating budget:		
3 By more than 10%		
2 By 5% to 10%		
1 By less than 5%		
0 No increase		
Criterion: Effect on Services ___3___ x 1 (weight) =	___3___	___3___
3 Maintains existing services		
2 Provides a new service		
1 Improves existing services		
0 No effect		

Criterion: Benefit to Citizens 3 x 2 (weight) = 6 6
 3 Directly benefits 100 or more
 2 Directly benefits 25 to 99
 1 Directly benefits less than 25
 0 No benefit

Criterion: Promotes Economic Development 0 x 3 (weight) = 0 0
 3 Creates 50 or more jobs
 2 Creates 10 to 50 jobs
 1 Creates less than 10 jobs
 0 No effect

Criterion: Department Priority 2 x 1 (weight) = 2 2
 3 Urgent
 2 Necessary
 1 Desirable

Criterion: Project's Readiness to Proceed 2 x 2 (weight) = 4 4
 3 Within 1 year
 2 Within 2 years
 1 More than 2 years

TOTAL POINTS 22 22

Description of Project: This project is being requested to replace two Maintenance vehicles

- 1) 1998 Chevy 112,638 miles with a snow plow
- 2) 2001 Chevy 127,103 miles with a snow plow

Cost of Project:

Planning/Engineering/Legal	\$ _____
Acquisition	\$ 29,118.76 each x 2
Construction	\$ _____
Equipment/Furniture	\$ _____
TOTAL	\$ 58,237.52

Source of Estimates: Colonial Ford - eVA Virginia Vehicle Contracts

Impact on future operating costs: Reduction in future vehicle maintenance costs

Any additional personnel requirements? No

Proposed financing for the project (grants, leasing, agency funds, county funds, etc.)

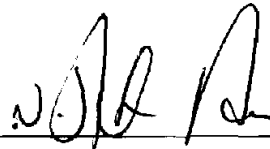
County Funds

Can the project be phased in over more than one year? Estimate amount of money needed over the next five years. (Example: year 1 – land acquisition; year 2 – engineering & planning; year 3 construction; OR lease payments over 2 or more years).

	<u>Use of Funds</u>	<u>Indicate source and amount of each</u>
Year 1 \$29,118.76	Purchase	(grant/agency funds/county funds) County Funds
Year 2 \$29,118.76	Purchase	(grant/agency funds/county funds) County Funds
Year 3 \$ _____	_____	(grant/agency funds/county funds) _____
Year 4 \$ _____	_____	(grant/agency funds/county funds) _____
Year 5 \$ _____	_____	(grant/agency funds/county funds) _____

Date: October 24, 2012

Submitted by



Criterion: Benefit to Citizens 3 x 2 (weight) = 6 6
 3 Directly benefits 100 or more
 2 Directly benefits 25 to 99
 1 Directly benefits less than 25
 0 No benefit

Criterion: Promotes Economic Development 0 x 3 (weight) = 0 0
 3 Creates 50 or more jobs
 2 Creates 10 to 50 jobs
 1 Creates less than 10 jobs
 0 No effect

Criterion: Department Priority 2 x 1 (weight) = 2 2
 3 Urgent
 2 Necessary
 1 Desirable

Criterion: Project's Readiness to Proceed 3 x 2 (weight) = 6 6
 3 Within 1 year
 2 Within 2 years
 1 More than 2 years

TOTAL POINTS 25 25

Description of Project: Most if not all County financial records are managed through Bright & Associates' (BAI) set of software modules which typically are run on a Unix based platform. Historically, the Virginia counties have opted for the IBM series servers to host the software in-house. In 2002, the County purchased a used IBM AS400 which has been maintained in terms of both software and hardware. IBM and its partners no longer support the version of software currently running (ver. 5.2) and will soon show end-of-life (EOL) for the hardware. Disk space (<20% remaining) and other resources are also an issue for which resolution would be costly and somewhat ineffective. Provisions have been made for a backup server by utilizing the Public School's IBM server. Software levels were raised, BAI installed their application and a temporary database was restored to check functionality. This will allow for a much faster restoration of services should the current server fail beyond warranty repairs. The assumption that the County offices will remain dependent on the BAI application necessitates the purchase of a future IBM server, commonly referred to as the AS400. The attached quote reflects a base price for such a replacement. It is recommended that the replacement occur in the next year. This will minimize the risk of down time associated with migration from server to server (e.g. current to School's, followed by School's to newly purchased equipment). The included quotation is residual from 2010 and was not inclusive of several additional items (printers, replacement "green-screens", coaxial cabling, etc.). In addition to the quoted pricing, an annual increase of 10% per year and the estimated costs of the peripheral equipment have been added.

Cost of Project:

Planning/Engineering/Legal \$ _____

Acquisition \$ _____

Construction	\$ _____
Equipment/Furniture	\$ _____
TOTAL	\$ 60,000 _____

Source of Estimates: _____ CAS (incumbent vendor) _____

Impact on future operating costs: _____Minimizes maintenance /repair costs owing to EOL status of equipment.

Any additional personnel requirements? _____None _____

Proposed financing for the project (grants, leasing, agency funds, county funds, etc.)

_____Funding sources beyond County funds have not been identified. Leasing of the equipment is an option, but has not been considered.

Can the project be phased in over more than one year? Estimate amount of money needed over the next five years. (Example: year 1 – land acquisition; year 2 – engineering & planning; year 3 construction; OR lease payments over 2 or more years).

	<u>Use of Funds</u>	<u>Indicate source and amount of each</u>
Year 1 \$ __60,000__	__acquisition__	(grant/agency funds/county funds) __100% county__
Year 2 \$ _____	_____	(grant/agency funds/county funds) _____
Year 3 \$ _____	_____	(grant/agency funds/county funds) _____
Year 4 \$ _____	_____	(grant/agency funds/county funds) _____
Year 5 \$ _____	_____	(grant/agency funds/county funds) _____

Date: _____10/19/2012_____ **Submitted by** _____Dept. of Information Technology_____

CAPITAL PROJECT REQUEST

Department/Agency Cumberland County Public Schools

Address: P.O. Box 170, Cumberland, Virginia 23040

Telephone: 804-492-4212

E-mail Address: agriffin@cucps.k12.va.us

Name of Project: Track Prep and Resurfacing

Evaluation/Ranking of Project by Department/Agency:

**County
Use Only**

Criterion: Mandated 2 x 4 (weight) =

8

8

2 Required within 2 years

1 Required after 2 years

0 Not required

Criterion: Removes Hazards 1 x 4 (weight) =

4

4

2 Addresses a major hazard

1 Addresses a minor hazard

0 Addresses no hazard

Criterion: Increased Revenues 1 x 3 (weight) =

3

3

3 By more than 10%

2 By 5% to 10%

1 By less than 5%

0 No increase

Criterion: Increased Efficiency 1 x 3 (weight) =

3

3

Reduces operating budget:

3 By more than 10%

2 By 5% to 10%

1 By less than 5%

0 No increase

Criterion: Effect on Services 1 x 1 (weight) =

1

1

3 Maintains existing services

2 Provides a new service

1 Improves existing services

0 No effect

Criterion: Benefit to Citizens 3 x 2 (weight) =

6

6

3 Directly benefits 100 or more

- 2 Directly benefits 25 to 99
- 1 Directly benefits less than 25
- 0 No benefit

Criterion: Promotes Economic Development 0 x 3 (weight) = 0 0

- 3 Creates 50 or more jobs
- 2 Creates 10 to 50 jobs
- 1 Creates less than 10 jobs
- 0 No effect

Criterion: Department Priority 1 x 1 (weight) = 1 1

- 3 Urgent
- 2 Necessary
- 1 Desirable

Criterion: Project's Readiness to Proceed 2 x 2 (weight) = 4 4

- 3 Within 1 year
- 2 Within 2 years
- 1 More than 2 years

TOTAL POINTS 30 30

Description of Project:

Mill out the asphalt, apply soil sterilant to kill the severe wiregrass problem, place a sufficient amount of stone base to bring the track into tolerance (500 tons), and pave all areas with 3" of new asphalt (about 800 tons). Roughly, we are looking at \$160,000 to get it ready for a new track surface. Adding to that asphalt preparation cost will be track surfaces that range from about \$90,000 for a 3/8" thick black latex-bound rubber surface to \$375,000 for a state-of-the-art polyurethane surface.

Cost of Project:

Planning/Engineering/Legal	\$ <u>0</u>
Acquisition	\$ <u>0</u>
Construction	\$ <u>160,000 (prep work) (\$90,000-\$375,000.00 for surface)</u>
Equipment/Furniture	\$ <u>0</u>
TOTAL	\$ <u>250,000.00 - \$535,000.00</u>

Source of Estimates: Precision Sports Surfaces

Impact on future operating costs: N/A

Any additional personnel requirements? N/A

Proposed financing for the project (grants, leasing, agency funds, county funds, etc.)

County Funds

Can the project be phased in over more than one year? Estimate amount of money needed over the next five years. (Example: year 1 – land acquisition; year 2 – engineering & planning; year 3 construction; OR lease payments over 2 or more years).

	<u>Use of Funds</u>	<u>Indicate source and amount of each</u>
Year 1	\$250,000-535,000 <u>County</u>	(grant/agency funds/ <u>county funds</u>) \$250,000-535,000.00
Year 2	\$ _____	(grant/agency funds/county funds) _____
Year 3	\$ _____	(grant/agency funds/county funds) _____
Year 4	\$ _____	(grant/agency funds/county funds) _____
Year 5	\$ _____	(grant/agency funds/county funds) _____

Date: 10/1/12

Submitted by: Chip Jones

CAPITAL PROJECT REQUEST

Department/Agency Cumberland County Public Schools

Address: P.O. Box 170, Cumberland, Virginia 23040

Telephone: 804-492-4212

E-mail Address: agriffin@cucps.k12.va.us

Name of Project: Former Pod and IT Pod Roofing and Vinyl Replacment

<u>Evaluation/Ranking of Project by Department/Agency:</u>	<u>County Use Only</u>	
Criterion: Mandated <u>2</u> x 4 (weight) =	<u>8</u>	<u>8</u>
2 Required within 2 years		
1 Required after 2 years		
0 Not required		
Criterion: Removes Hazards <u>2</u> x 4 (weight) =	<u>8</u>	<u>8</u>
2 Addresses a major hazard		
1 Addresses a minor hazard		
0 Addresses no hazard		
Criterion: Increased Revenues <u>0</u> x 3 (weight) =	<u>0</u>	<u>0</u>
3 By more than 10%		
2 By 5% to 10%		
1 By less than 5%		
0 No increase		
Criterion: Increased Efficiency <u>1</u> x 3 (weight) =	<u>3</u>	<u>3</u>
Reduces operating budget:		
3 By more than 10%		
2 By 5% to 10%		
1 By less than 5%		
0 No increase		
Criterion: Effect on Services <u>1</u> x 1 (weight) =	<u>1</u>	<u>1</u>
3 Maintains existing services		
2 Provides a new service		
1 Improves existing services		
0 No effect		
Criterion: Benefit to Citizens <u>3</u> x 2 (weight) =	<u>6</u>	<u>6</u>

- 3 Directly benefits 100 or more
- 2 Directly benefits 25 to 99
- 1 Directly benefits less than 25
- 0 No benefit

Criterion: Promotes Economic Development 0 x 3 (weight) = 0 0

- 3 Creates 50 or more jobs
- 2 Creates 10 to 50 jobs
- 1 Creates less than 10 jobs
- 0 No effect

Criterion: Department Priority 1 x 1 (weight) = 1 1

- 3 Urgent
- 2 Necessary
- 1 Desirable

Criterion: Project's Readiness to Proceed 2 x 2 (weight) = 4 4

- 3 Within 1 year
- 2 Within 2 years
- 1 More than 2 years

TOTAL POINTS

 31 31

Description of Project:

Replace current shingle roof on IT Pod and former pods. The current roof structures are continuing to age and are at risk for major leaks. Vinyl needs to be placed on each building to cover the wood sections of the roof.

Cost of Project:

Planning/Engineering/Legal	\$ <u> 0 </u>
Acquisition	\$ <u> 0 </u>
Construction	\$ <u>56,000.00</u>
Equipment/Furniture	\$ <u> 0 </u>
TOTAL	\$ <u>56,000.00</u>

Source of Estimates: Cumberland County Maint. Department.

Impact on future operating costs: Reduce the cost of repairs. .

Any additional personnel requirements? N/A

Proposed financing for the project (grants, leasing, agency funds, county funds, etc.)

County Funds

Can the project be phased in over more than one year? Estimate amount of money needed over the next five years. (Example: year 1 – land acquisition; year 2 – engineering & planning; year 3 construction; OR lease payments over 2 or more years).

	<u>Use of Funds</u>	<u>Indicate source and amount of each</u>
Year 1 \$ <u>56,600.00</u>	_____	(grant/agency funds/ <i>county funds</i>) <u>\$56,000.00</u>
Year 2 \$ _____	_____	(grant/agency funds/county funds) _____
Year 3 \$ _____	_____	(grant/agency funds/county funds) _____
Year 4 \$ _____	_____	(grant/agency funds/county funds) _____
Year 5 \$ _____	_____	(grant/agency funds/county funds) _____

Date: **10/11/12**

Submitted by: **Chip Jones**

CAPITAL PROJECT REQUEST

Department/Agency Cumberland County Public Schools

Address P.O. Box 170, Cumberland, Virginia 23040

Telephone 804-492-4212

E-mail Address agriffin@cucps.k12.va.us

Name of Project: Cumberland Elementary School Replacement of Carpet with Tile Flooring

Evaluation/Ranking of Project by Department/Agency:

**County
Use Only**

Criterion: Mandated 2 x 4 (weight) =

2 Required within 2 years

1 Required after 2 years

0 Not required

8

8

Criterion: Removes Hazards 1 x 4 (weight) =

2 Addresses a major hazard

1 Addresses a minor hazard

0 Addresses no hazard

4

4

Criterion: Increased Revenues 0 x 3 (weight) =

3 By more than 10%

2 By 5% to 10%

1 By less than 5%

0 No increase

0

0

Criterion: Increased Efficiency 2 x 3 (weight) =

Reduces operating budget:

3 By more than 10%

2 By 5% to 10%

1 By less than 5%

0 No increase

6

6

Criterion: Effect on Services 1 x 1 (weight) =

3 Maintains existing services

2 Provides a new service

1 Improves existing services

0 No effect

1

1

Criterion: Benefit to Citizens	<u>3</u>	x 2 (weight) =	<u>6</u>	<u>6</u>
3	Directly benefits 100 or more			
2	Directly benefits 25 to 99			
1	Directly benefits less than 25			
0	No benefit			
Criterion: Promotes Economic Development	<u>0</u>	x 3 (weight) =	<u>0</u>	<u>0</u>
3	Creates 50 or more jobs			
2	Creates 10 to 50 jobs			
1	Creates less than 10 jobs			
0	No effect			
Criterion: Department Priority	<u>1</u>	x 1 (weight) =	<u>1</u>	<u>1</u>
3	Urgent			
2	Necessary			
1	Desirable			
Criterion: Project's Readiness to Proceed	<u>2</u>	x 2 (weight) =	<u>4</u>	<u>4</u>
3	Within 1 year			
2	Within 2 years			
1	More than 2 years			
TOTAL POINTS			<u>30</u>	<u>30</u>

Description of Project:

The existing carpet in the elementary school needs to be replaced with tile flooring.

Cost of Project:

Planning/Engineering/Legal	\$ _____
Acquisition	\$ _____
Construction	\$ <u>200,000.00</u>
Equipment/Furniture	\$ _____
TOTAL	\$ <u>200,000.00</u>

Source of Estimates: Carpet House (\$156,700.00)

Impact on future operating costs: Reduces cleaning costs.

Any additional personnel requirements? N/A

Proposed financing for the project (grants, leasing, agency funds, county funds, etc.)

County Funds

Can the project be phased in over more than one year? Estimate amount of money needed over the next five years. (Example: year 1 – land acquisition; year 2 – engineering & planning; year 3 construction; OR lease payments over 2 or more years).

	<u>Use of Funds</u>	<u>Indicate source and amount of each</u>
Year 1 \$ <u>\$200,000.00</u>		(grant/agency funds/ <u>county funds</u>) <u>\$200,000.00</u>
Year 2 \$ _____		(grant/agency funds/county funds) _____
Year 3 \$ _____		(grant/agency funds/county funds) _____
Year 4 \$ _____		(grant/agency funds/county funds) _____
Year 5 \$ _____		(grant/agency funds/county funds) _____

Date: 10/1/12

Submitted by: Chip Jones

CAPITAL PROJECT REQUEST

Department/Agency Cumberland County Public Schools

Address: P.O. Box 170, Cumberland, Virginia 23040

Telephone: 804-492-4212

E-mail Address: agriffin@cucps.k12.va.us

Name of Project: Football Stadium Grand Stands

Evaluation/Ranking of Project by Department/Agency:

**County
Use Only**

Criterion: Mandated 2 x 4 (weight) =

2 Required within 2 years

1 Required after 2 years

0 Not required

8

8

Criterion: Removes Hazards 2 x 4 (weight) =

2 Addresses a major hazard

1 Addresses a minor hazard

0 Addresses no hazard

8

8

Criterion: Increased Revenues 0 x 3 (weight) =

3 By more than 10%

2 By 5% to 10%

1 By less than 5%

0 No increase

0

0

Criterion: Increased Efficiency 1 x 3 (weight) =

Reduces operating budget:

3 By more than 10%

2 By 5% to 10%

1 By less than 5%

0 No increase

3

3

Criterion: Effect on Services 1 x 1 (weight) =

3 Maintains existing services

2 Provides a new service

1 Improves existing services

0 No effect

1

1

Criterion: Benefit to Citizens 3 x 2 (weight) =

3 Directly benefits 100 or more

6

6

- 2 Directly benefits 25 to 99
- 1 Directly benefits less than 25
- 0 No benefit

Criterion: Promotes Economic Development 0 x 3 (weight) = 0 0

- 3 Creates 50 or more jobs
- 2 Creates 10 to 50 jobs
- 1 Creates less than 10 jobs
- 0 No effect

Criterion: Department Priority 3 x 1 (weight) = 3 3

- 3 Urgent
- 2 Necessary
- 1 Desirable

Criterion: Project's Readiness to Proceed 3 x 2 (weight) = 6 6

- 3 Within 1 year
- 2 Within 2 years
- 1 More than 2 years

TOTAL POINTS 35 35

Description of Project:

Replace existing football stadium grandstands. The current grandstands are made of wood and metal. This increases the risk of injury for spectators if the aging wood breaks.

Cost of Project:

Planning/Engineering/Legal	\$ <u>0</u>
Acquisition	\$ <u>0</u>
Construction	\$ <u>120,000</u>
Equipment/Furniture	\$ <u>0</u>
TOTAL	\$ <u>120,000</u>

Source of Estimates: J.H. Pence Co.

Impact on future operating costs: The cost of replacing boards would go away.

Any additional personnel requirements? N/A

Proposed financing for the project (grants, leasing, agency funds, county funds, etc.)

County Funds

Can the project be phased in over more than one year? Estimate amount of money needed over the next five years. (Example: year 1 – land acquisition; year 2 – engineering & planning; year 3 construction; OR lease payments over 2 or more years).

	<u>Use of Funds</u>	<u>Indicate source and amount of each</u>
Year 1	\$130,000.00 <u>County</u>	(grant/agency funds/ <u>county funds</u>) \$130,000.00
Year 2	\$ _____	(grant/agency funds/county funds) _____
Year 3	\$ _____	(grant/agency funds/county funds) _____
Year 4	\$ _____	(grant/agency funds/county funds) _____
Year 5	\$ _____	(grant/agency funds/county funds) _____

Date: 10/1/12 Submitted by: Chip Jones

CAPITAL PROJECT REQUEST

Department/Agency Cumberland County Public Schools

Address: P.O. Box 170, Cumberland, Virginia 23040

Telephone: 804-492-4212

E-mail Address agriffin@cucps.k12.va.us

Name of Project: Cumberland County Elementary School HVAC System

Evaluation/Ranking of Project by Department/Agency:

**County
Use Only**

Criterion: Mandated 2 x 4 (weight) =

8

8

2 Required within 2 years

1 Required after 2 years

0 Not required

Criterion: Removes Hazards 2 x 4 (weight) =

8

8

2 Addresses a major hazard

1 Addresses a minor hazard

0 Addresses no hazard

Criterion: Increased Revenues 0 x 3 (weight) =

0

0

3 By more than 10%

2 By 5% to 10%

1 By less than 5%

0 No increase

Criterion: Increased Efficiency 2 x 3 (weight) =

6

6

Reduces operating budget:

3 By more than 10%

2 By 5% to 10%

1 By less than 5%

0 No increase

Criterion: Effect on Services 3 x 1 (weight) =

3

3

3 Maintains existing services

2 Provides a new service

1 Improves existing services

0 No effect

Criterion: Benefit to Citizens 3 x 2 (weight) =

6

6

- 3 Directly benefits 100 or more
- 2 Directly benefits 25 to 99
- 1 Directly benefits less than 25
- 0 No benefit

Criterion: Promotes Economic Development 0 x 3 (weight) = 0 0

- 3 Creates 50 or more jobs
- 2 Creates 10 to 50 jobs
- 1 Creates less than 10 jobs
- 0 No effect

Criterion: Department Priority 3 x 1 (weight) = 3 3

- 3 Urgent
- 2 Necessary
- 1 Desirable

Criterion: Project's Readiness to Proceed 3 x 2 (weight) = 6 6

- 3 Within 1 year
- 2 Within 2 years
- 1 More than 2 years

TOTAL POINTS 40 40

Description of Project:

Place funds in the mechanical fund for repairs and projects.

Cost of Project:

Planning/Engineering/Legal	\$ <u>0</u>
Acquisition	\$ <u>0</u>
Construction	\$ <u>0</u>
Equipment/Furniture	\$ <u>1.5 Million</u>
TOTAL	\$ <u>1.5 Million</u>

Source of Estimates: Trane Mechanical

Impact on future operating costs: Replacing the HVAC system at the elementary school with an updated system would reduce the utility cost for the division and save money on repairs of the current aging system.

Any additional personnel requirements? N/A

Proposed financing for the project (grants, leasing, agency funds, *county funds*, etc.)

County Funds

Can the project be phased in over more than one year? Estimate amount of money needed over the next five years. (Example: year 1 – land acquisition; year 2 – engineering & planning; year 3 construction; OR lease payments over 2 or more years).

	<u>Use of Funds</u>	<u>Indicate source and amount of each</u>
Year 1 \$ <u>1.5 Million</u>	_____	(grant/agency funds/ <u><i>county funds</i></u>) <u>\$1.5 Million</u>
Year 2 \$ _____	_____	(grant/agency funds/county funds) _____
Year 3 \$ _____	_____	(grant/agency funds/county funds) _____
Year 4 \$ _____	_____	(grant/agency funds/county funds) _____
Year 5 \$ _____	_____	(grant/agency funds/county funds) _____

Date: 10/1/12

Submitted by: **Chip Jones**

CAPITAL PROJECT REQUEST

Department/Agency Cumberland County Public Schools

Address: P.O. Box 170, Cumberland, Virginia 23040

Telephone: 804-492-4212

E-mail Address: agriffin@cucps.k12.va.us

Name of Project: Cumberland County Elementary Roof and Gutter Replacement and Bus Shop Roof Replacement.

<u>Evaluation/Ranking of Project by Department/Agency:</u>		<u>County Use Only</u>	
Criterion: Mandated <u>2</u> x 4 (weight) =	<u>8</u>	<u>8</u>	
2 Required within 2 years			
1 Required after 2 years			
0 Not required			
Criterion: Removes Hazards <u>2</u> x 4 (weight) =	<u>8</u>	<u>8</u>	
2 Addresses a major hazard			
1 Addresses a minor hazard			
0 Addresses no hazard			
Criterion: Increased Revenues <u>0</u> x 3 (weight) =	<u>0</u>	<u>0</u>	
3 By more than 10%			
2 By 5% to 10%			
1 By less than 5%			
0 No increase			
Criterion: Increased Efficiency <u>3</u> x 3 (weight) =	<u>9</u>	<u>9</u>	
Reduces operating budget:			
3 By more than 10%			
2 By 5% to 10%			
1 By less than 5%			
0 No increase			
Criterion: Effect on Services <u>1</u> x 1 (weight) =	<u>1</u>	<u>1</u>	
3 Maintains existing services			
2 Provides a new service			
1 Improves existing services			
0 No effect			

Criterion: Benefit to Citizens	<u> 3 </u> x 2 (weight) =	<u> 6 </u>	<u> 6 </u>
3	Directly benefits 100 or more		
2	Directly benefits 25 to 99		
1	Directly benefits less than 25		
0	No benefit		
Criterion: Promotes Economic Development	<u> 0 </u> x 3 (weight) =	<u> 0 </u>	<u> 0 </u>
3	Creates 50 or more jobs		
2	Creates 10 to 50 jobs		
1	Creates less than 10 jobs		
0	No effect		
Criterion: Department Priority	<u> 3 </u> x 1 (weight) =	<u> 3 </u>	<u> 3 </u>
3	Urgent		
2	Necessary		
1	Desirable		
Criterion: Project's Readiness to Proceed	<u> 3 </u> x 2 (weight) =	<u> 6 </u>	<u> 6 </u>
3	Within 1 year		
2	Within 2 years		
1	More than 2 years		
TOTAL POINTS		<u> 41 </u>	<u> 41 </u>

Description of Project:

Replace existing roof of the elementary school. Roof has recently gone out of warranty. The roof has been in place for sixteen years. The gutters of the elementary school need replacing as well. The bus shop roof needs replacing. The roof has major leaks.

Cost of Project:

Planning/Engineering/Legal	\$ <u> 0 </u>
Acquisition	\$ <u> 0 </u>
Construction	\$ <u>497,000.00</u>
Equipment/Furniture	\$ <u> 0 </u>
TOTAL	\$ <u>497,000.00</u>

Source of Estimates: Cumberland County Maint. Department worked with contractor to obtain cost.

Impact on future operating costs: Rcdue the cost of roof repairs and replacement of ceiling tiles.

Any additional personnel requirements? N/A

Proposed financing for the project (grants, leasing, agency funds, county funds, etc.)

County Funds

Can the project be phased in over more than one year? Estimate amount of money needed over the next five years. (Example: year 1 – land acquisition; year 2 – engineering & planning; year 3 construction; OR lease payments over 2 or more years).

<u>Use of Funds</u>	<u>Indicate source and amount of each</u>
Year 1 \$ <u>470,000.00</u>	(grant/agency funds/ county funds) <u>\$470,000.00</u>
Year 2 \$ _____	(grant/agency funds/county funds) _____
Year 3 \$ _____	(grant/agency funds/county funds) _____
Year 4 \$ _____	(grant/agency funds/county funds) _____
Year 5 \$ _____	(grant/agency funds/county funds) _____

Date: 10/1/12

Submitted by: Chip Jones

CAPITAL PROJECT REQUEST

Department/Agency Randolph District Vol. Fire Dept.

Mailing Address 2145 Cumberland Rd Farmville Va 23901

Telephone 434 392 4671

E-mail address _____

Name of Project: Continuing Finance of Pumper Truck

<u>Evaluation/Ranking of Project by Department/Agency:</u>		<u>County Use Only</u>
Criterion: Mandated _____ x 4 (weight) =	_____	<u>0</u>
2 Required within 2 years		
1 Required after 2 years		
0 Not required		
Criterion: Removes Hazards _____ x 4 (weight) =	_____	<u>0</u>
2 Addresses a major hazard		
1 Addresses a minor hazard		
0 Addresses no hazard		
Criterion: Increased Revenues _____ x 3 (weight) =	_____	<u>0</u>
3 By more than 10%		
2 By 5% to 10%		
1 By less than 5%		
0 No increase		
Criterion: Increased Efficiency _____ x 3 (weight) =	_____	<u>3</u>
Reduces operating budget:		
3 By more than 10%		
2 By 5% to 10%		
1 By less than 5%		
0 No increase		
Criterion: Effect on Services _____ x 1 (weight) =	_____	<u>1</u>
3 Maintains existing services		
2 Provides a new service		
1 Improves existing services		
0 No effect		

Criterion: Benefit to Citizens _____ x 2 (weight) =	_____	6
3 Directly benefits 100 or more		
2 Directly benefits 25 to 99		
1 Directly benefits less than 25		
0 No benefit		
Criterion: Promotes Economic Development _____ x 3 (weight) =	_____	0
3 Creates 50 or more jobs		
2 Creates 10 to 50 jobs		
1 Creates less than 10 jobs		
0 No effect		
Criterion: Department Priority _____ x 1 (weight) =	_____	2
3 Urgent		
2 Necessary		
1 Desirable		
Criterion: Project's Readiness to Proceed _____ x 2 (weight) =	_____	6
3 Within 1 year		
2 Within 2 years		
1 More than 2 years		
TOTAL POINTS	_____	18

Description of Project: Pumper truck brought in
2005 using Grant and County funding.
County's portion \$11,820.00 / yr. until
USDA loan is cleared.

Cost of Project:

Planning/Engineering/Legal	\$ _____
Acquisition	\$ _____
Construction	\$ _____
Equipment/Furniture	\$ _____
TOTAL	\$ _____

Source of Estimates: _____

Impact on future operating costs: _____

Any additional personnel requirements? _____

Proposed financing for the project (grants, leasing, agency funds, county funds, etc.)

Can the project be phased in over more than one year? Estimate amount of money needed over the next five years. (Example: year 1 – land acquisition; year 2 – engineering & planning; year 3 construction; OR lease payments over 2 or more years).

	<u>Use of Funds</u>	<u>Indicate source and amount of each</u>
Year 1 \$ <u>11,820.00</u>	<u>Truck payment</u>	(grant/agency funds/county funds) _____
Year 2 \$ <u>11,820.00</u>	<u>Truck payment</u>	(grant/agency funds/county funds) _____
Year 3 \$ <u>11,820.00</u>	<u>Truck payment</u>	(grant/agency funds/county funds) _____
Year 4 \$ <u>11,820.00</u>	<u>Truck Payment</u>	(grant/agency funds/county funds) _____
Year 5 \$ <u>11,820.00</u>	<u>Truck payment</u>	(grant/agency funds/county funds) _____

Date: 10/17/2012 Submitted by Rg 7 Heritage Chief

CAPITAL PROJECT REQUEST

Department/Agency Randolph District Vol. Fire Dept.

Mailing Address 2145 Cumberland Rd Farmville Va 23901

Telephone 434 392 4671

E-mail address _____

Name of Project: Veh. Tanker Replacement

Evaluation/Ranking of Project by Department/Agency:

**County
Use Only**

Criterion: Mandated <u>0</u> x 4 (weight) =	<u>0</u>	<u>0</u>
2 Required within 2 years		
1 Required after 2 years		
0 Not required		

Criterion: Removes Hazards <u>1</u> x 4 (weight) =	<u>4</u>	<u>0</u>
2 Addresses a major hazard		
1 Addresses a minor hazard		
0 Addresses no hazard		

Criterion: Increased Revenues <u>0</u> x 3 (weight) =	<u>0</u>	<u>0</u>
3 By more than 10%		
2 By 5% to 10%		
1 By less than 5%		
0 No increase		

Criterion: Increased Efficiency <u>3</u> x 3 (weight) =	<u>9</u>	<u>3</u>
Reduces operating budget:		
3 By more than 10%		
2 By 5% to 10%		
1 By less than 5%		
0 No increase		

Criterion: Effect on Services <u>3</u> x 1 (weight) =	<u>3</u>	<u>1</u>
3 Maintains existing services		
2 Provides a new service		
1 Improves existing services		
0 No effect		

Criterion: Benefit to Citizens <u>3</u> x 2 (weight) =	<u>6</u>	<u>6</u>
3 Directly benefits 100 or more		
2 Directly benefits 25 to 99		
1 Directly benefits less than 25		
0 No benefit		
Criterion: Promotes Economic Development <u>0</u> x 3 (weight) =	<u>0</u>	<u>0</u>
3 Creates 50 or more jobs		
2 Creates 10 to 50 jobs		
1 Creates less than 10 jobs		
0 No effect		
Criterion: Department Priority <u>3</u> x 1 (weight) =	<u>3</u>	<u>2</u>
3 Urgent		
2 Necessary		
1 Desirable		
Criterion: Project's Readiness to Proceed <u>3</u> x 2 (weight) =	<u>6</u>	<u>6</u>
3 Within 1 year		
2 Within 2 years		
1 More than 2 years		
TOTAL POINTS	<u>31</u>	<u>18</u>

Description of Project: Replacement of existing 1977
Tanker, which has broken down in
response to at least 2 fires and has a leak
in tank losing water. A new tanker
would provide better service, dependability
reliable water supply of 3000 gal.

Cost of Project:

Planning/Engineering/Legal	\$ _____
Acquisition	\$ <u>337,000.00</u>
Construction	\$ _____
Equipment/Furniture	\$ _____
TOTAL	\$ <u>337,000.00</u>

Source of Estimates: Various fire Equipment Manufacturers/sales/Est

Impact on future operating costs: Less repair cost, Reduced fuel consumption

Any additional personnel requirements? NO

Proposed financing for the project (grants, leasing, agency funds, county funds, etc.)

Grants and County funds

Can the project be phased in over more than one year? Estimate amount of money needed over the next five years. (Example: year 1 – land acquisition; year 2 – engineering & planning; year 3 construction; OR lease payments over 2 or more years).

	<u>Use of Funds</u>	<u>Indicate source and amount of each</u>
Year 1 \$		(grant/agency funds/county funds)
Year 2 \$		(grant/agency funds/county funds)
Year 3 \$		(grant/agency funds/county funds)
Year 4 \$		(grant/agency funds/county funds)
Year 5 \$		(grant/agency funds/county funds)

Date: 10/17/2012

Submitted by Rg 7 Smith Chief

CAPITAL PROJECT REQUEST

Department/Agency Cumberland County Public Library

Mailing Address PO Box 98, 1539 Anderson Highway, Cumberland, VA 23040

Telephone 804-492-5807

E-mail address cumbpublib@yahoo.com

Name of Project Public Library Expansion Project

Evaluation/Ranking of Project by Department/Agency:

**County
Use Only**

Criterion: Mandated 1 x 4 (weight) =

4

4

- 2 Required within 2 years
- 1 Required after 2 years
- 0 Not required

Compliance with both ADA & State Library Standards will soon (3-5 yrs) make more space mandatory (ongoing ADA compliance would require a freeze in collection growth and development, which would result in non-compliance w/State Standards, which would shortly lead to loss of State Aid.)

Criterion: Removes Hazards 1 x 4 (weight) =

4

4

- 2 Addresses a major hazard
- 1 Addresses a minor hazard
- 0 Addresses no hazard

Overcrowded conditions in staff & public areas – **situation worsening!**
Parking at the current facility does not meet demand and creates hazards as visitors search for spots.

Criterion: Increased Revenues 1 x 3 (weight) =

3

3

- 3 By more than 10%
- 2 By 5% to 10%
- 1 By less than 5%
- 0 No increase

Larger facilities w/increased number & sophistication of “office” equipment that the community uses at the library, such as copiers, fax machines, & printers, will have corresponding increases in the demand for and revenue from those services.

Criterion: Increased Efficiency 1 x 3 (weight) =

1

1

- Reduces operating budget
- 3 By more than 10%
- 2 By 5% to 10%
- 1 By less than 5%
- 0 No increase

Building design, particularly green design that strives to meet LEED standards, will create efficiencies in heating, air handling, and lighting. These savings will create lower than typical annual operating budget increases for a building of this size.
Additionally, efficiencies in staff performance are anticipated with improved workflow design and workroom organization and space.

Criterion: Effect on Services 3 x 1 (weight) =

3

3

- 3 Maintains existing services
- 2 Provides a new service
- 1 Improves existing service
- 0 No effect

Will improve quality of existing service

Criterion: Benefit to Citizens 3 x 2 (weight) = 6 6

3	Directly benefits 100 or more	With over 25,000 library visits/year, over 8700 computer uses/year, and over 3000 active patrons, an updated library building is certain to benefit all citizens of Cumberland County.
2	Directly benefits 25 to 99	
1	Directly benefits less than 25	
0	No benefit	

Criterion: Promotes Economic Development 1 x 3 (weight) = 3 3

3	Creates 50 or more jobs	The library is already in need of additional staff. The expanded facility would require additional staffing on top of our current needs, creating jobs. Research shows business prospects look at the public library when considering moving industry to an area.
2	Creates 10 to 50 jobs	
1	Creates less than 10 jobs	
0	No effect	

Criterion: Department Priority 3 x 1 (weight) = 3 3

3	Urgent
2	Necessary
1	Desirable

Criterion: Project's Readiness to Proceed 1 x 2 (weight) = 2 2

3	Within 1 year
2	Within 2 years
1	More than 2 years

TOTAL POINTS 29 29

Description of Project: The Cumberland County Public Library has reached its space allowances for our current building, which was renovated and expanded in 1999. Our shelving has become overcrowded almost past the point of usability, and overcrowding in the public area is potentially hazardous to patrons. Overcrowding in the staff workspace is negatively impacting productivity, as well as creating unsafe working conditions. Desiring to stay at our current location, due to our proximity to the public schools and to the center of the Village, we are seeking to renovate and expand again. Based upon recent research of library facilities, it is recommended that libraries maintain one (1) square foot of space for each resident in the service area. The library's service area is defined as the entire area of Cumberland County. The current library facility is approximately 5300 square feet, nearly half the size it should be for the County's current population of 10,052 residents. To responsibly serve the current population of Cumberland County, and to adequately prepare for future County growth, the library is seeking a renovation and expansion of an additional 7000 square feet, bringing the total library square footage to approximately 12,300 square feet. 12,300 Square feet would meet our current space to population needs, as well as anticipate further County growth. The library will need to purchase nearby adjacent property to allow for expansion, with preference given to property with some acreage. The library would like to remain a single story building, thereby reducing costs, eliminating the need for an elevator, and reducing the number of additional staff needed for the safety and security of the building.

Cost of Project:

Planning/Engineering/Legal	\$ 115,500
Acquisition	\$ 215,000
Construction	\$ 770,000
Equipment/Furniture	\$ 84,000
TOTAL	\$ 1,184,500

Source of Estimates: Construction cost estimates are based on an estimate of \$110 per square foot for library expansion, a lesser estimate than what would be needed for completely new construction. The library would need to purchase adjacent property for the expansion. Acquisition costs are based on an average of sale listings for nearby lands. Planning/engineering/legal fees have been calculated at 15% of construction cost. Equipment/furniture costs are based on current prices and assume both purchase of new and retention of current shelving, furniture, and equipment.

Impact on future operating costs: While it is inescapable that a larger facility will have greater operating costs (utilities, janitorial costs, staffing, etc.), new construction would provide the opportunity to pursue ecologically and economically friendly options for building design, materials, fixtures and utilities, thus limiting the increase in costs and decreasing any negative environmental impact.

Any additional personnel requirements? The current facility is already in need of additional staff, due to previous retirements. Additional personnel would be required to adequately and safely maintain the new facility; an increase in facility size without an increase in staff would stretch current staffing beyond any acceptable level for safety or service. However, the number of new staff needed can be lowered based upon architectural design and thoughtful planning.

Proposed financing for the project (grants, leasing, agency funds, county funds, etc.)

Capital Improvement Funds, grants, Library's building maintenance funds, Library's designated building funds, Friends of the Library donations, special fundraisers, and loans, if necessary.

Can the project be phased in over more than one year? Yes.

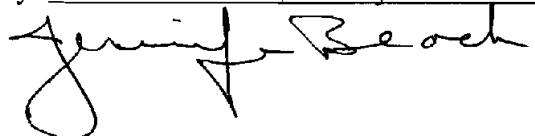
Estimate amount of money needed over the next five years. (Example: year 1 – land acquisition; year 2 – engineering & planning; year 3 construction; OR lease payments over 2 or more years).

	<u>Use of Funds</u>	<u>Indicate source and amount of each</u>
Year 1 \$ 215,000	<u>land acquisition</u>	(grant/agency funds/county funds) <u>County and library</u>
Year 2 \$ 115,500	<u>engin. & plan.</u>	(grant/agency funds/county funds) <u>County and grants(?)</u>
Year 3 \$ 854,000	<u>construction & equip</u>	(grant/agency funds/county funds) <u>County and library</u>
Year 4 \$ _____		
Year 5 \$ _____		

Date: October 18, 2012

CIP Request Form FY 2013-2014

Submitted by: Jennifer S. Beach, Library Director



CAPITAL PROJECT REQUEST

Department/Agency_ Information Technology/County Administration_____

Mailing Address___PO Box 110, Cumberland, VA 23040_____

Telephone_____804.492.5398_____

E-mail address___ahickman@cumberlandcounty.virginia.gov_____

Name of Project:___IBM Server Replacement for County Financial Records_____

<u>Evaluation/Ranking of Project by Department/Agency:</u>		<u>County Use Only</u>
Criterion: Mandated ___1___ x 4 (weight) =	___4___	___4___
2 Required within 2 years		
1 Required after 2 years		
0 Not required		
Criterion: Removes Hazards ___1___ x 4 (weight) =	___4___	___4___
2 Addresses a major hazard		
1 Addresses a minor hazard		
0 Addresses no hazard		
Criterion: Increased Revenues ___0___ x 3 (weight) =	___0___	___0___
3 By more than 10%		
2 By 5% to 10%		
1 By less than 5%		
0 No increase		
Criterion: Increased Efficiency ___0___ x 3 (weight) =	___0___	___0___
Reduces operating budget:		
3 By more than 10%		
2 By 5% to 10%		
1 By less than 5%		
0 No increase		
Criterion: Effect on Services ___3___ x 1 (weight) =	___3___	___3___
3 Maintains existing services		
2 Provides a new service		
1 Improves existing services		
0 No effect		

Criterion: Benefit to Citizens 3 x 2 (weight) = 6 6
 3 Directly benefits 100 or more
 2 Directly benefits 25 to 99
 1 Directly benefits less than 25
 0 No benefit

Criterion: Promotes Economic Development 0 x 3 (weight) = 0 0
 3 Creates 50 or more jobs
 2 Creates 10 to 50 jobs
 1 Creates less than 10 jobs
 0 No effect

Criterion: Department Priority 2 x 1 (weight) = 2 2
 3 Urgent
 2 Necessary
 1 Desirable

Criterion: Project's Readiness to Proceed 3 x 2 (weight) = 6 6
 3 Within 1 year
 2 Within 2 years
 1 More than 2 years

TOTAL POINTS 25 25

Description of Project: Most if not all County financial records are managed through Bright & Associates' (BAI) set of software modules which typically are run on a Unix based platform. Historically, the Virginia counties have opted for the IBM series servers to host the software in-house. In 2002, the County purchased a used IBM AS400 which has been maintained in terms of both software and hardware. IBM and its partners no longer support the version of software currently running (ver. 5.2) and will soon show end-of-life (EOL) for the hardware. Disk space (<20% remaining) and other resources are also an issue for which resolution would be costly and somewhat ineffective. Provisions have been made for a backup server by utilizing the Public School's IBM server. Software levels were raised, BAI installed their application and a temporary database was restored to check functionality. This will allow for a much faster restoration of services should the current server fail beyond warranty repairs. The assumption that the County offices will remain dependent on the BAI application necessitates the purchase of a future IBM server, commonly referred to as the AS400. The attached quote reflects a base price for such a replacement. It is recommended that the replacement occur in the next year. This will minimize the risk of down time associated with migration from server to server (e.g. current to School's, followed by School's to newly purchased equipment). The included quotation is residual from 2010 and was not inclusive of several additional items (printers, replacement "green-screens", coaxial cabling, etc.). In addition to the quoted pricing, an annual increase of 10% per year and the estimated costs of the peripheral equipment have been added.

Cost of Project:

Planning/Engineering/Legal \$ _____

Acquisition \$ _____

Construction	\$ _____
Equipment/Furniture	\$ _____
TOTAL	\$ 60,000 _____

Source of Estimates: _____ CAS (incumbent vendor) _____

Impact on future operating costs: _____Minimizes maintenance /repair costs owing to EOL status of equipment.

Any additional personnel requirements? _____None _____

Proposed financing for the project (grants, leasing, agency funds, county funds, etc.)

_____Funding sources beyond County funds have not been identified. Leasing of the equipment is an option, but has not been considered.

Can the project be phased in over more than one year? Estimate amount of money needed over the next five years. (Example: year 1 – land acquisition; year 2 – engineering & planning; year 3 construction; OR lease payments over 2 or more years).

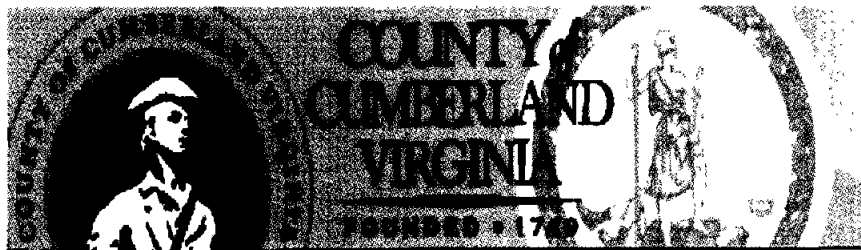
	<u>Use of Funds</u>	<u>Indicate source and amount of each</u>
Year 1 \$ __60,000__	__acquisition__	(grant/agency funds/county funds) __100% county__
Year 2 \$ _____	_____	(grant/agency funds/county funds) _____
Year 3 \$ _____	_____	(grant/agency funds/county funds) _____
Year 4 \$ _____	_____	(grant/agency funds/county funds) _____
Year 5 \$ _____	_____	(grant/agency funds/county funds) _____

Date: _____10/19/2012_____ **Submitted by** _____Dept. of Information Technology_____

Cumberland County

IBM Power7 BAI

Production Server Budget Proposal



December 13, 2010

Submitted by:

Kathy Evans
Virginia Team Lead
kevans@cassevern.com
1.800.252.4715

Proprietary Notice: The information contained in this proposal constitutes a trade secret and is confidential. It is furnished to Cumberland County with the understanding that it will not be disclosed to other parties or vendors.

December 13, 2010
Power7 Production Server Budget Proposal

Mr. Aaron Hickman
MIS Manager
One Courthouse Circle
Cumberland, VA 23040

Dear Aaron:

Per your request, James Sparkman and I have reviewed your current environment in detail and are recommending the following Production Server for your consideration. The proposed Power7 System will provide performance enhancements for your existing BAI applications; increasing the end user experience with faster response times from the system.

IBM Power7 Technology

The proposed Power7 Rackmount System includes 5950CPW, 8GB Memory, (3) 139.5GB Disk Drives, Internal LTO4 Tape Drive, 25 Concurrent Operating System Users, V6R1/V7R1 Operating System, LAN Console Support, Three-Year IBM Hardware and Software Maintenance and Support, VITA/NG LAN-to-LAN DMV Connectivity Services, and CAS Severn Installation and Migration Services.

It is the responsibility of Cumberland County to determine if all vendor software is V6R1/V7R1 compliant and if there are any software charges if migrated to a new processor with a different serial number.

Proposed IBM Model Power7 Server

The proposed server operating server is compliant with both IBM and BAI. The server includes three-year hardware and software maintenance and support coverage. The Fixed Fee Price includes the Server, Twinax Controller with 3-Year 24x7 Warranty, (10) Data Tapes and (2) Cleaning Tapes, VITA/NG Services, and CAS Severn Implementation Services for the installation and the migration, and Northrop Grumman DMV LAN-to-LAN communication services as described in Section 2, Overview. This proposal does not include any County router or networking peripherals or network services costs associated with the DMV installation.

Production System Summary

CAS Severn has reviewed the existing server configuration and is recommending a server that is certified for the BAI software environment. The proposed server includes a new Power7 (5950CPW) system that provides increased performance, growth, and is a long-term solution. The system is configured for 25 concurrent Operating System users. Additional users can be added in the future as required. I have prepared the server upgrade to include implementation and data migration services. Please reference the Statement of Work for additional details.

Thank you for your consideration of both IBM and CAS Severn products and services. Please do not hesitate to call me with any questions that you have at 1.800.252.4725.

Regards,
Kathy Evans
Virginia Team Lead
CAS Severn

Existing and Proposed Server Summary

Existing Model 270 – P10

150/25CPW
V5R2 Operating System
512MB Memory Estimate
25.74GB of Usable Disk Capacity Estimate
16GB Internal Tape Drive
Twinax Console Support

Configuration Details

Power7 (P05) Rack mount – 5950CPW (Increase of 3,867%)
8GB Memory (Increase of 1,500%)
(3) 139.5GB Drives RAID5 – 279GB of Usable Disk Capacity - (Increase of 984%)
LTO4 Internal Tape Drive
LAN Console Support
Operating System V6R1/V7R1
Redundant Power Supply
25 Concurrent Operating System Users
(10) LTO4 Data Tapes and (1) Cleaning Tape
Twinax Controller
Three-Year 24x7 IBM Maintenance and Support
CAS Severn Implementation Services
VITA/DMV VPN Services
Includes LTO2 Tape Drive for the System Migration

Important Notes:

- ✓ The proposed LTO4 External Tape Drive is not Read and Write Compatible with the existing 30GB Tapes

The proposed server provides several benefits to Cumberland County:

- ✓ Eliminates any Current Processing Performance Issues
- ✓ Increase in memory, processor, and disk capacity
- ✓ New Generation Technology
- ✓ The proposed server includes IBM Three-Year Hardware and Software Maintenance and Support.

Northrop Grumman will assign a Communication Network Specialist and Implementation Coordinator to work directly with the County's IT staff to establish the LAN-to-LAN VPN tunnel for access to DMV. Jim Sparkman, CAS Severn Senior Systems Engineer will assist in coordinating conference calls between the County IT Staff/Consultants and Northrop Grumman at no additional cost. CAS Severn has no control over Northrop Grumman services rates or costs. Northrop Grumman has provided these costs to CAS Severn and these services are included in the Fixed Fee Pricing Summary. I have included Northrop Grumman services in the IBM Lease estimate. CAS Severn is not responsible for any implementation delays due to Northrop Grumman services.

Five Year Server Cost Summary

Alternative I – New Power7 Server

Preliminary Fixed Price

Power7 with 3-Year Maintenance and Support, and VITA/NG and
CAS Severn Server Implementation Services

\$39,114

IBM 36 Month Lease Estimate: \$1,172

Alternative II – New Power7 Server

Power7 with 5-Year Maintenance and Support, and VITA/NG and
CAS Severn Server Implementation Services

\$43,580

IBM 60 Month Lease Estimate: \$874

Important Notes

*This proposal is valid for thirty days.

*The proposed configuration does not include a PC Workstation for the PC Console. The PC Workstation for LAN Console will be provided by Cumberland County.

*The proposed Twinax Controller maintenance is available for up to three years and is included in the Total Investment above. Annual renewals are offered at the conclusion of the third year for each peripheral and will be quoted at that time.

*Northrop Grumman services are included in the above Fixed Fee price. Northrop Grumman services begin with a Site-to-Site VPN Tunnel Service Work Request agreement between Cumberland County and Northrop Grumman. Northrop Grumman will invoice the County directly. It is the County's responsibility to forward the invoice upon receipt to CAS Severn for payment in full.

*The proposed LTO4 Tape Drive is not compatible (or media) with the current 30GB tape drive. CAS Severn will provide an LTO2 tape drive for the migration from the Model 270 to the proposed Power7 System. LTO4 tapes will be required going forward and are included in the Fixed Fee Total Investment

*CAS Severn and Cumberland County have discussed the Operating System (OS) users required and have agreed on 20 concurrent users. The final user count determined in the proposal is the sole responsibility of Cumberland County. The Operating System is licensed by processor and the number of active users. An active user can be an individual or application derived user profile that does not start with the letter 'Q'. The system does not consider system user profiles that start with 'Q' as part of the OS count. An individual or application derived user profile can have multiple concurrent sessions under the same name which do not apply towards the total number of users.

*Cumberland County qualifies for an IBM No Charge Pickup and Trade-In Program on the existing Model 270 Server. This program is provided by IBM and any changes to this program may eliminate or affect the trade-in price. The Model 270 must be ready for pickup within (4) months of shipping/invoice. It is Cumberland County's responsibility to notify IBM that the

server is ready for pickup. This offer does not change the proposed pricing in the CAS Severn proposal. IBM may withdraw this offer at any time.

*CAS Severn is not responsible for any Cumberland County internal router, VPN, or networking costs to set up the LAN-to-LAN communications to DMV.

* VITA/Northrop Grumman (VITA/NG) is currently charging for a Communication Network Specialist and an Implementation Coordinator to oversee the installation of the LAN-to-LAN (Site-to-Site) VPN tunnel connection to DMV from the proposed server. These charges are included in the CAS Severn proposal and will be invoiced directly by VITA/NG. CAS Severn is committed to providing VITA/NG up-to-date information to minimize these charges on behalf of each Virginia municipality who requires this service. In addition, it is possible for the elimination of some existing current VITA/NG charges with the implementation of the LAN-to-LAN connection. It is the intent of VITA/NG to begin charging each municipality who is currently accessing DMV through the existing router system as soon as they have the internal implementation process in place. Thus, even though there is a one-time charge to change to the new communications protocol, there will be a more expensive, ongoing monthly/annual charge to retain the existing router system currently in place. Although VITA/NG also notes that there are possible on-going services that are chargeable for the LAN-to LAN connection, CAS Severn only believes these to be rare instances and if the municipality has installed a static IP address, then views these estimated charges to be minimal or possibly not valid.

Pricing

* Applicable travel, travel time, and incidental expenses are included in the CAS Severn Fixed Price Final Proposal.

*The final pricing is based on special discounts from IBM which may be withdrawn at any time until the proposed IBM server is shipped. If IBM withdraws the special discounts, the pricing in the CAS Severn Proposal will change.

****Payment Terms: 10% Retainer plus full payment upon delivery. If the system is leased, the retainer is waived if CAS receives the signed Certificate of Acceptance.***

*The price quoted for CAS assumes a standard unmodified Customer Agreement. Revisions to the terms and conditions of the agreement may result in the proposal being rebid or declined.

Statement of Work – Implementation Services Summary

James Sparkman, Senior Systems Engineer, will provide hardware installation and migration services to Cumberland County for the replacement of the existing Model 810 IBM Server.

Proposed Services

- ✓ Plan the upgrade
 - Review and plan for V6R1/V7R1
 - Review and plan for the hardware upgrade
- ✓ Install hardware
 - Unpack system and verify hardware
 - Prepare system for upgrade
- ✓ Attach console
 - Set up LAN Console on Power7 server
 - Load and customize LAN console on PC
- ✓ Load configuration objects and user profiles
- ✓ Load Customer data and programs
- ✓ Install current cumulative and group PTFs
- ✓ Assist with user testing
- ✓ Coordinate LAN-to-LAN Communication implementation with VITA/NG and Cumberland County

2. CAS Severn will provide on-going System i systems engineering and support services upon request.

*Note 1: Limitations on saving spool files. The CAS Severn tool will only save spool files fewer than 8100 pages in length. There is also a limitation on the number of spool files to be saved. This will be determined after review of the files.

CAS Severn Responsibilities

CAS Severn will provide technical direction and management of CAS Severn engineering and/or project personnel. This direction will provide a framework for project planning, communications, reporting, procedural and contractual activity. This activity includes:

Planning

1. Review the SOW and the contractual responsibilities of both parties with Cumberland County designated point of contact.
2. Maintain project communications and/or status of scope of work.
3. Establish documentation and procedural standards for the deliverables identified in the Scope of Work.

Project Tracking and Reporting

1. Review scope or project tasks, schedules, and resources and make changes or additions, as appropriate.
2. Review the CAS Severn standard invoice format and billing procedure to be used on the project, with Cumberland County designated point of contact.
3. Conduct regularly scheduled project status meetings, if necessary.
4. Administer the Change Control Procedure with Cumberland County designated point of contact.

5. Coordinate and manage the technical activities of CAS Severn project personnel.

Cumberland County Responsibilities

Cumberland County must designate an authorized individual who will be CAS Severn's primary contact and liaison. This person is responsible for all critical and non-critical engagement tasks including, but not limited to, the following:

1. Reserve facilities (conference rooms, labs, staging areas, etc.).
2. Provide any prerequisite documentation, configuration, information, and diagrams needed to complete the tasks described in the scope of work.
3. Provide access to grounds, facilities, and equipment as required.

In the case that the Scope of Work requires CAS Severn to have access to computer systems for purposes of installation, changes and/or analysis, Cumberland County will be responsible for the following:

1. Provide guidance on Cumberland County's operational security policies.
2. Provide access or assist CAS Severn project staff in gaining access to systems for the purpose of the work being performed.
3. Ensure that backups are completed of all data that may be affected by any work performed by CAS Severn.
4. Ensure necessary power and cooling exists to support any new equipment prior to equipment arrival/installation.
5. Ensure rack system, network connections, and storage connections related to new installation/upgrade are in place and operational prior to CAS Severn's equipment installation.

Schedule

The project or scope of work schedule for CAS Severn technical and engineering services will be determined upon the receipt of written authorization from Cumberland County of the acceptance of this Statement of Work, the tasks ordered and the final approved project plan.

Change Order Procedures

Changes to this Statement of Work must be agreed upon by CAS Severn and Cumberland County in writing and can be requested by contacting Kathy Evans at 1.800.252.4715.

Completion Criteria for Fixed Price Services

CAS Severn will have fulfilled its obligations under this SOW when one of the following first occurs:

1. CAS Severn accomplishes all of the CAS Severn activities described in Section 1 Scope of Work.
2. Term of the Agreement has been reached.
3. Cumberland County or CAS Severn terminates the agreement in accordance with the provisions of the Additional Terms and Conditions listed below.

Pricing for Fixed Price Services

1. The table below provides pricing information. CAS Severn will invoice Cumberland County at the completion of all activities identified in the Scope of Work. CAS Severn travel time and expenses are included in the rates listed below.
2. On-going services are offered on a standard Time and Materials basis and Cumberland County will be billed for actual work performed. CAS Severn will track and invoice travel and other material expenses at actual cost.

Installation Services	Fixed Fee/Hourly Rate
CAS Severn Implementation Services per Project Scope above.	Included
On-going Time and Materials Services and Support upon request	\$200 per hour

1. The term of this services agreement expires on December 1, 2012 if either party requests termination in writing.
2. The price quoted above is valid for 30 days.

Additional Terms and Conditions for Fixed Price Services

CAS Severn will provide the services as stated in Section 1, Scope of Work under the following Terms and Conditions.

1. CAS Severn will make a reasonable effort to respond via telephone to support service requests within four business hours.
2. CAS Severn will make a reasonable effort to respond to requests for on-site support within two business days.
3. This work will be performed during CAS Severn's normal business hours, Monday-Friday, 8am-6pm. Evening, holiday, or weekend work must be scheduled a minimum of one week in advance. Unscheduled services will be charged at a premium rate of 150% the standard hourly rate.
4. In the event of system outage, which renders mission-critical applications or IT computer resources unusable, CAS Severn will make a reasonable effort to provide a service technician on site within 24 hours of an emergency request (where applicable in the Scope of Work).
5. In cases where Cumberland County equipment or software is not currently under maintenance or support from the manufacturer, CAS Severn may be constrained in resolving problems or making changes where such support is not in place.
6. The services offered are on a fixed price basis. CAS Severn will invoice Cumberland County for the total amount (or predetermined incremental amounts) at the completion of the services identified in the Scope of Work.
7. CAS Severn and Cumberland County may extend the term or funding of this agreement by mutual consent and in writing.
8. The price quoted for CAS Severn services assumes a standard unmodified CAS Severn services agreement is in place between CAS Severn and Cumberland County. Revisions to the terms and conditions of the services agreement may result in the services being rebid or declined.

PLANNING COMMISSION
OF THE
COUNTY OF CUMBERLAND, VIRGINIA
RESOLUTION OF
RECOMMENDATION
FOR THE 2013-14 to 2017-18 CAPITAL IMPROVEMENT
PROGRAM

February 25, 2013

At a meeting of the Planning Commission of Cumberland County, Virginia, in room C-8 of the Cumberland County Community Center, located at the corner of Anderson Highway (Route 60) and Forest View Road (Route 628) in Cumberland, Virginia, 23040, commencing at 6:30 p.m., February 25, 2013, the following action was taken following a duly held public hearing during which time County staff provided a review of the CIP and members of the public offered comment:

On a motion made by Commissioner ____, and seconded by Commissioner ____, it was moved that the Planning Commission recommend that the Board of Supervisors of Cumberland County approve, in accordance with the following Resolution;

Following presentation of the Resolution, the Planning Commission adopted and approved the Resolution according to the votes stated below:

Present:

Vote:

William Burger, Chairman

Patricia Pedrick, Vice-Chairman

Randy Bryant

J. Hubert Allen

Roland Gilliam

Irene Wyatt

Larry Atkins

Dated: February 25, 2013

Attested: _____

Rachel Falkenstein, Clerk

Planning Commission of Cumberland County

WHEREAS, Cumberland County submitted the 2013-14 to 2017-18 Capital Improvement Plan, also known as the “CIP”; and

WHEREAS, the Board of Supervisors duly referred the CIP to the County Planning Commission for its recommendation; and

WHEREAS, the Planning Commission directed staff to make the draft CIP available for public review on January 28, 2013; and

WHEREAS, the Planning Commission duly advertised and held a public hearing on February 25, 2013; and

WHEREAS, the Planning Commission carefully considered the testimony and evidence presented at the public hearing in support or opposition to the proposed CIP; and

WHEREAS, after the Planning Commission duly considered the testimony and evidence presented at the public hearing in support or opposition to the proposed CIP and gave reasonable consideration to numerous factors, including but not limited to the following: the County’s Comprehensive Plan, the trends of growth or change, and the current and future requirements of the County as to land for various purposes as determined by population and economic studies;

WHEREAS, the Planning Commission further finds that the CIP as proposed is in substantial accordance with the County’s Comprehensive Plan and that it furthers the general purpose and objectives of the Zoning Ordinance and that such use would be beneficial and appropriate taking into consideration public health, safety, necessity, convenience, general welfare and good zoning practice; and

WHEREAS, after discussion, staff presentation and due deliberation with respect to such information and data, including documentation, information and materials presented at this public hearing, the Planning Commission desires to affirm its findings and make its recommendations to the Board of Supervisors with respect to the CIP.

NOW, THEREFORE, BE IT RESOLVED by the Planning Commission, as follows:

- a. The foregoing recitals are hereby incorporated by this reference.
- b. The Planning Commission further finds that the request made in the CIP is in substantial accordance with the County’s Comprehensive Plan.
- c. This Resolution is effective immediately.